



MAYOR & COUNCIL
REGULAR BUSINESS MEETING MINUTES
August 10, 2023

****Meeting minutes are prepared in a summarized format. For full discussion and further details of the meeting you can view the streamlined video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at Town Office****

Mayor Cook called the meeting to order at 6:08 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele, Code Enforcer Whitman, and Clerk Treasurer Loller. Councilmember Seewald was absent.

Agenda

Councilmember Collyer made a motion to approve the agenda as amended. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

Minutes

Vice Mayor Jones made a motion to approve the Regular Business Meeting Minutes for July 13, 2023. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Vice Mayor Jones made a motion to approve the Public Hearing Meeting minutes of June 8, 2023. Councilmember Collyer seconded the motion. All present in favor. Motion carried.

Councilmember Collyer made a motion to approve the Public Hearing Meeting minutes of June 15, 2023. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Councilmember Collyer made a motion to approve the Public Hearing Meeting minutes of June 29, 2023. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Councilmember Collyer made a motion to approve the Special Candidates Meeting minutes of June 6, 2023. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

Councilmember Collyer made a motion to approve the Closed Session Meeting minutes of June 1, 2023. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

Vice Mayor Jones made a motion to approve the Closed Session Meeting minutes of June 6, 2023. Councilmember Collyer seconded the motion. All present in favor. Motion carried.

Vice Mayor Jones made a motion to approve the Closed Session Meeting minutes of June 15, 2023. Councilmember Collyer seconded the motion. All present in favor. Motion carried.

Administrative Reports

Councilmember Seewald joined the meeting.

The Financial Report was given by Clerk-Treasurer Loller.

Town Manager Resele gave the Police Report.

The Code Enforcement Report was read by Code Enforcer Dave Whitman.

Department/Board Reports

Streets and Sanitation

Still waiting on MDOT about the Handicapped Parking by the Methodist Church on Main Street.

Lawn Care agreement with Top Notch Lawn Care to be reviewed by legal this week.

Miss Utility Application was approved.

Water

Water bill corrections – Dealing with them one at a time.

Water Tower Maintenance annual contract came in at \$49,305.00.

Councilmember Collyer made a motion to pay the annual contract fee of \$49,305.00. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Sewer

Repair of orange portable transfer pump estimate of \$13,308.00.

Vice Mayor Jones made a motion to repair the orange portable transfer pump up to \$13,308.00. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Councilmember Collyer made a motion to approve \$12,573.24 ARPA funds for the pump station alarm system for incoming flow and wastewater. Councilmember Seewald seconded the motion. All in favor. Motion carried.

Pump Station #3 repaired and running. Pump Station #2 second pump scheduled to be installed.

Vice Mayor Jones made a motion to approve the invoice of \$1,449.20 for the delivery and set-up of the RAS pump. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Councilmember Seewald made a motion to approve the payment of \$6,147.50 to Roto Rooter for Vac Truck pump-up of sewer lines on Cherry Street and pump station 3#. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Parks & Recreation

Halloween will be the next event.

Not sure when the next meeting will be.

Still looking for Volunteers! Mayor Cook talked about having a Volunteer Sub-Committee to help with one (1) event.

Planning and Zoning

RFP for Planning & Zoning Administrator services is in progress.

Next Planning and Zoning meeting will be determined.

Museum Board

Still working for forming a 501c3.

Next Museum Board meeting will be Monday, August 14, 2023, at 6:30 pm.

Communication Board

Accepting application for members.

Transportation

No updates.

Ethics Board

No Updates.

Events

No new special events.

Old Business

Vote – Ordinance 2023-06

Vice Mayor Jones made a motion to approve Ordinance 2023-06.

Councilmember Collyer seconded the motion. Mayor Cook – Yes, Vice Mayor

Jones – Yes, Councilmember Edwards – No, Councilmember Collyer – Yes and Councilmember Seewald – Yes. 4 to 1 motion passes.

Auditor RFP

Will discuss in Closed Session.

Town Hall Building Project

Sale of Property

Selected SVN – Miller Commercial from Easton to sell the building.

Purchase of Property

The Hair Net Building is being sold.

MDE Mosquito Control

The state will start spraying again next week. Mosquito Dunks will be available for residents to pick up.

Traffic Control – Area of the Beach Road

Waiting on Chief Dempsey.

Election Date Change

Working with Legal.

Breezeline Update

Nothing to report.

Dog Park Fund Raising

Still need to open a new account at The Peoples Bank.

Clear the Shelters Event at The Human Society of Kent County is scheduled for Saturday, August 19th from 11-4.

New Business

New Focused Committees

Will discuss it again at the next Workshop meeting.

New Study – Housing and Workforce Development.

Upper Shore Regional Council Meeting for Funding has Offered to fund a study on housing and workforce development. Mayor Cook will meet with them on September 11th and talk about this project.

Preconstruction Meeting – Haven Road Project

A meeting will be held on August 15th.

Shore Rivers

Wants to send an application to the National Wildlife Foundation.

Councilmember Collyer made a motion to authorize Maor Cook and Town Manager Resele to sign the application for the grant program of interest through Shore Rivers. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Meeting Advertisement

Will start to use the event board.

Procurement Policy

Update the policy and increase limits.

Other Organizations

Greater Rock Hall Business Association

Susan Barnhardt spoke to the Council. They will have a membership mixer at the Blue Heron in October.

Rock Hall Volunteer Fire Company

Special Events will get a dumpster for those events along with the trash cans.

Main Street Rock Hall

Laurie Walters spoke to the Council.

Council of Governments

Nothing to report.

Maryland Municipal League

Nothing to report.

Eastern Shore Association of Municipalities (ESAM)

Want to meet more regionally – Upper and Lower Shore.

For the Good of the Town

Nothing.

Recess to closed Session

Councilmember Seewald made a motion to recess into closed session at 8:29 p.m. under General Provisions Art. 3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. And §3-305(b)(14) "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process”. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

In attendance were Mayor Cook, Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Councilmember Seewald, and Town Manager Resele.

Purpose

Personnel and Contracts

Closed Session Discussion:

Discussion of Board appointments – Ethics, Communications and Planning & Zoning.

Contracts – Discussion of RFP – Auditor

Actions taken in Closed Session:

No actions were taken.

Returned to Regular Workshop Meeting at 9:00 pm.

Next Meeting Dates

Mayor & Council Utility Board and Regular Workshop Meeting – Tuesday, September 5, 2023.

Mayor & Council Regular Business Meeting – Thursday, September 14, 2023.

Adjournment

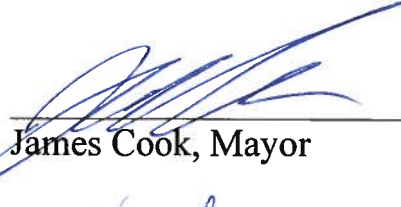
A motion to adjourn the Regular Workshop Meeting at 9:00 pm. was made by Councilmember Edwards. Councilmember Seewald seconded the motion. All in favor. The motion carried.

Respectfully Submitted:

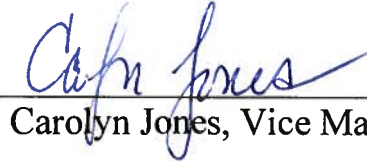


Cheryl M. Butler

Approved by:



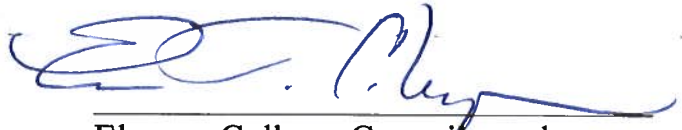
James Cook, Mayor



Carolyn Jones, Vice Mayor



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember



Richard Seewald, Councilmember