

**MAYOR AND COUNCIL  
REGULAR MEETING MINUTES  
May 12, 2016**

*\*Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link:  
<http://townhallstreams.com/locations/rock-hall-md>.  
They will also be available for viewing at the Town Office\**

The Mayor convened the Regular Mayor and Council Meeting on the above date at 7:30 p.m. Councilmember Price, Councilmember Nesspor and Councilmember Kuechler were present. The Town Manager and Chief Moore were also in attendance. Also in attendance were Amy Seitz, Susan Sheppard and David Dahlstrom.

Councilmember Price gave the invocation. There was a moment of silence given. The Pledge of Allegiance was recited.

**APPROVAL OF THE AGENDA:**

Councilmember Nesspor made a motion to approve the agenda as presented. Councilmember Kuechler seconded. All in favor motion carried.

**APPROVAL OF THE MINUTES:**

Councilmember Nesspor made a motion to approve the Public Hearing Meeting minutes of March 10, 2016. Councilmember Kuechler seconded. All in favor, motion carried. Councilmember Price abstained due to the fact that he was not present during the Public Hearing meeting.

Councilmember Price made a motion to approve the Regular Meeting minutes of April 14, 2016. Councilmember Kuechler seconded. All in favor, motion carried.

**GUEST SPEAKERS/INVITED GUESTS:**

Mrs. Jamie Williams from Kent County Economic Development was in attendance. She was in attendance to introduce herself, she has been with the Kent County Economic Development department for eight months now and wanted to start attending other town meetings to get acquainted with everyone. The Economic Development Commission meets on the first Wednesday of every month at 3:00 p.m., they take place in the County Commissioners meeting room.

Mrs. Amy Seitz and Mrs. Susan Sheppard from the State of Maryland on behalf of the Main Street affiliate program were in attendance to explain the benefits of the program and how it will help the Town of Rock Hall.

**ROCK HALL COMMUNITY SPIRIT AWARD:**

The Mayor and Council presented David Dahlstrom from the Department of Planning the Rock Hall Community Spirit Award.

### **PUBLIC PARTICIPATION:**

Mrs. Annette May asked about getting help (financial and otherwise) for the drug problem we seem to be having throughout the Town. There was a discussion among the Mayor and Council, the Audience Members, the Town Manager and the Chief of Police in regards to Mrs. Annette's question.

### **FINANCIAL REPORT:**

The Town Manager read the Financial Report into the record as follows:

General Fund Investment Account:	\$112,254.16
Museum Board :	\$ 2,665.82
Utilities Fund Investment Account:	<u>\$112,420.92</u>
<b>Total Available Funds:</b>	<b>\$227,340.90</b>
Property Taxes Outstanding:	\$ 74,188.46
Utilities Fund Outstanding:	\$ 29,610.72
Services Rendered Outstanding:	<u>\$ -</u>
<b>Total Outstanding:</b>	<b>\$103,799.18</b>

There was a question from the audience in regards to the outstanding balance in the Utilities Fund. The Town Manager answered the question accordingly.

### **CORRESPONDENCE:**

NONE

### **POLICE REPORT:**

Chief Moore read the police report into record.

### **STREETS/SANITATION:**

Councilmember Kuechler gave an update on the Streets and Sanitation departments. The Town will start filling potholes this week. Councilmember Kuechler asked everyone to let the Town know if you are aware of any other spots/areas that need to be fixed. The Town Manager reported that there is a house on Sharp Street that needs to be addressed and he asked for approval from the Mayor and Council to proceed with the process to have this taken care of. The Mayor and Council gave permission to the Town Manager to proceed to have this property taken care of.

### **SEWER/WATER:**

Councilmember Nesspor gave an update on the sewer and water departments. The Town Manager reported that there will be another company coming in to remove sludge for the Sewer Plant.

### **PARKS/RECREATION:**

The Mayor reported that Councilmember Kendall could not be in attendance. Councilmember Kendall did ask to have the Mayor seek permission from the Mayor and Council allowing the Parks and Recreation Board to purchase a "rake" for the ball fields. The Mayor and Council gave the Parks and Recreation Board permission to purchase the "rake" for the ball fields.

### **PLANNING/ZONING:**

Councilmember Price reported that he had found a replacement for the Board of Appeals vacancy. Councilmember Price made a motion to appoint the gentleman in the audience to fill the vacancy on the Board of Appeals. Councilmember Nesspor seconded. All in favor, motion carried. Mr. Vernon Rodney was appointed to the Board of Appeals. Councilmember Price reported that Mr. Jack Heffner is willing to stay on as the Board of Appeals alternate until a replacement can be found.

### **MUSEUM BOARD:**

Councilmember Kuechler gave an update on the Museum Board.

### **COMMUNICATIONS:**

Councilmember Price reported that Mrs. Cora Dickson and Mr. William Fielder have turned in letters of resignation for the Communications Board. Councilmember Price gave praise to Cora and William for their help and efforts that they put into the website. A letter will be sent to each one thanking them for their service and participation with the Communications Board.

### **ORDINANCES/RESOLUTIONS:**

The Mayor introduced Ordinance No. 2016-02 (Fiscal Year 2016-2017 Budget) into record. The Mayor gave a brief overview of the changes made to the budget for the upcoming year. There was a budget workshop scheduled for May 25, 2016 at 7:00 p.m.

### **OLD BUSINESS:**

The bids received for the Working Waterfront Grant were opened. The Town received eight bids from the following companies: Earth Data, Inc., The Faux Group, Inc., GroupMELVINdesign, Dolcen Design, BCT, Hills Studio, Lardner Klein Landscape Architects, and Eastern Shore Planning Partnership. The Working Waterfront Committee will review all eight bids and narrow the choice down to three bids and supply their opinion/choices to the Mayor and Council for their review and final decision.

### **NEW BUSINESS:**

The Town Manager reported that the condition of the boiler that heats the Auditorium and Office wing of the Municipal Building will need to be addressed between now and the next winter season. The Town Manager recommended having some people come in to give their recommendations on how to go about fixing the problem. Councilmember Price suggested that the current boiler be replaced with a hot water boiler that could be connected to the radiators that are already in place. The Mayor and Council agreed to have the Town Manager and

Councilmember Price get in contact with some contractors and have them provide possible ideas on how to fix the boiler/heating issue.

**TOWN MANAGER'S REPORT:**

The Town Manager reported that the fence for the Water Plant has been completed. The Town Manager asked the Mayor and Council to ride by for a final approval of the project.

The Town Manager reported that sludge is being removed tomorrow.

The Town Manager recommended that the Town sign a policy for liability insurance with LGIT (Local Government Insurance Trust). This policy would save the Town about \$21,000.00. Councilmember Price made a motion to accept the bid proposal submitted by LGIT for a liability policy in the amount of \$31,000.00. Councilmember Kuechler seconded. All in favor, motion carried.

When the weather finally dries out the crosswalks are going to get a new coat of paint.

The circus was a big success.

The trolleys/trams will start May 20, 2016.

The Mayor asked the Town Manager to have the Festive Friday banners placed on the corner of Main Street and Rt. 20 and on the other end somewhere by Java Rock.

All the pump stations will be cleaned and the vines will be removed from the fences.

**GOOD OF THE TOWN:**

The Mayor gave the Annual State of the Town Address. The Mayor put together a short presentation (with the help of Dorian Mitchell) that gave an overview of the past year in the Town of Rock Hall for the audience members to view. Councilmember Nesspor stated that the Mayor did a wonderful, great job.

**PUBLIC PARTICIPATION:**

NONE

With there being no further business, Councilmember Price made a motion to adjourn the meeting at 9:27 p.m.; Councilmember Kuechler seconded. All in favor; motion carried.

Respectfully submitted,



Lacey T. Cox  
Assistant Clerk-Treasurer



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Brian L. Jones, Mayor



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Olin B. Price, Councilmember



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Brian Nesspor, Councilmember



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Rosalie Kuechler, Councilmember

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Arthur Kendall, Councilmember