



MAYOR & COUNCIL
REGULAR BUSINESS MEETING MINUTES
January 9, 2020

***Meeting minutes are transcribed in a summarized format.
Tape recording of actual discussion is available at Town Office.***

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele and Acting Police Chief Dempsey.

Agenda

Vice Mayor Andrews motioned to approve the agenda as presented. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Minutes

Vice Mayor Andrews motioned to approve the Regular Business Meeting minutes for December 12, 2019. Councilmember Jones seconded the motion. All in Favor. Motion carried.

Thank You

Mayor Jacobs thanked Elizabeth Jo Downey Manning for sending in a collection of Rock Hall postcards that she had found while going through her parents, Jessie and Myrtle Downey things. Some of the postcards were over 100 years old.

Mayor Jacobs also wanted to take the opportunity to very formally thank the Law Enforcement Officers of Rock Hall as today was Law Enforcement Appreciation Day. She stated that they are always looking out for the Town. She just wanted them to understand how much they are appreciated.

Correspondence

Eastern Shore Delegation holds meetings every Friday at 9:00 a.m. in Annapolis. It would be worth going to these meetings. It is a unique opportunity to have all the State Delegates and Senators, regardless of party, that represent the Eastern Shore come together in one room for an informative meeting. It's a chance to discuss any topics you might have.

Administrative Reports

Town Manager Robert Resele gave the financial report. (*)

Acting Police Chief Dempsey gave the police report. (*)

Streets and Sanitation

Snow blade had under carriage bracket installed and are now ready for snow.

Snow fence installed and waiting for high winds to see if it was placed correctly.

Street decorations removed and put in storage.

Blue Heron Park observation pier needs repairing.

Trying to get pricing on patching major potholes in the Town especially on Boundary Avenue.

Working on the speeding situation on South Hawthorne and Bayside Avenue

Water and Sewer Operations

4-R Well still waiting on hardware.

Meeting on Thursday January 15th with Coyne Chemical and GMB to test the wells, clarifier and chemical pumps.

Clarifier gearbox oil has been changed and samples sent out to be evaluated for gear wear.

Two fire hydrants have been repaired and are back in operating order.

Response from Haven Harbour South about billing – attached

Waiting on bid pricing to transport WWTP sludge.

Parks and Recreation

Swearing in of Parks & Recreation new Board Members which are:

Tori Bershon
Donna Legg
Casey Bowers
Meg Parry
Nancy Smith
Karen Nelson
Angie Knoll

The next Parks and Recreation Committee meeting will be held on Monday, January 20, 2020 at 6:00 p.m.

Planning and Zoning

Chris Jakubiak, Planning and Zoning Administrator, had a meeting on January 8, 2020 with Craig (??) from MDIA about permit enforcement and arrangements were made for Craig to provide such service when requested by Chris.

Planning and Zoning Council Liaison Vice Mayor Andrews report that at the Planning and Zoning meeting held on January 8, 2020 Chris Jakubiak talked about updating the Zoning Code and language. Chris also pointed out that there is a need to make the Town more knowledgeable about the sea level rise issue as part of preparing for the update of the Town's Comprehensive Plan which is due next year. At the next meeting, Chris wants to present proposed revisions to the critical areas map. A copy of the Kent County Planning Commission Work Program for revision of its Comprehensive Plan for 2020 is attached.

Museum Board

Mayor Jacobs reported that the first meeting of the Heritage Steering Committee meeting well. The Committee reviewed some good information. Mayor Jacobs will have the opportunity to attend a workshop for the Maryland Heritage Area Authority at Washington College on January 17, 2020 about grants they offer. Need to do an inventory of the Town's collections and will be reaching out to Washington College for support in software and manpower for this project. They have programs that specialize in archiving. They have just completed one for Betterton. Plans are being made to bring attention to the Museum by having Pop-up events maybe starting in late February or early March. Committee plans to meet again in 2 weeks.

Communication Board

Still working with Kent County IT on the RFP for their support of the Town's systems.

Transportation

A Community Conversation Session will be held on Monday, January 13, 2020. The Mayor has been in touch with United Way and Kent County Economic Development regarding their transportation study and survey in support of using DCT. They are meeting to discuss the results of the survey and will also attend the Conversation Session.

Old Business

CDBG Survey – Ken Sutton will help with the survey results when they come in along with 4 other people. An Information Session is tentatively scheduled for January 22, 2020 for the Community to attend.

Vice Mayor Andrews asked about the Audit. Mayor Jacobs commented that hopefully it will be ready in February.

Trash contract was sent to the Town Attorney for review. Advice was to just amend the current contract's term, fees, and other operating details instead of doing a new one.

Town Manager Resele made a statement that the HVAC system in the Village restrooms need to be repaired at an approximate cost of \$3,000.00 and was requesting approval from the Mayor and Council to proceed.

Vice Mayor Andrews made a motion to spend up to \$3,000.00 to replace the HVAC systems in the Village restrooms. Councilmember Collyer seconded the motion. All in favor. Motion carried.

New Business

The Mayor suggested that a Community Conversation Session about event be held to brainstorm new event ideas. The idea would be to look at the calendar of events that are already committed and to see where other events could possibly fit in to extend the tourist activities in the Town. The meeting will be sometime in late February.

Upcoming Events

Friday, January 31, 2020 – Rock Hall United Methodist Church – spaghetti dinner - 4:40 to 7 p.m.

Saturday, February 1, 2020 – Maggie's 5th Annual Muskrat Cookoff – 12 noon

Saturday, February 8th through 22nd – Sweetheart Windows on Main Street

Monday, February 20, 2020 – MLK Breakfast at the RHVFC – 7:00 a.m.

Sunday, February 23, 2020 – RHVFC Bridal Show

A Pop-up Museum Event – Will be held sometime in February – Location on Main Street - TBD

Next Meeting Dates

Monday, February 3, 2020 – Utilities Board Meeting and Mayor & Council Regular Workshop Meeting

Thursday, February 13, 2019 – Mayor & Council Regular Business Meeting
Mayor & Council Special Workshop Meetings tentatively scheduled as follows:

Thursday, January 16, 2020 – Budget Adjustments

Tuesday, January 28, 2020 – Utility Rate Study

Special Meetings – Not Mayor and Council

Monday January 13, 2020 - Transportation Conversation Session

Wednesday, January 22, 2020 – CDBG Income Survey Information Session

For the Good of the Town

Mr. Whitman talked about Tax Differential and a small discussion followed.

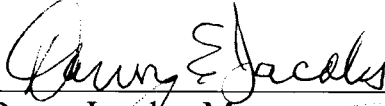
Vice Mayor Andrews made a motion to adjourn the meeting. Councilmember Jones seconded the motion. All in favor. Meeting adjourned 7:48 p.m.

(*) See Town Manager's, Planning and Zoning and the Police Report for further details.

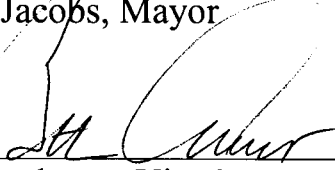
Respectfully Submitted:

Cheryl M. Butler

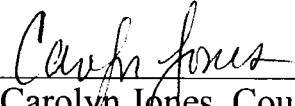
Approved by:



Dawn Jacobs, Mayor



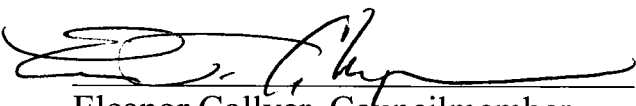
Beth Andrews, Vice Mayor



Carolyn Jones, Councilmember



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember