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## MAYOR & COUNCIL

## **REGULAR BUSINESS MEETING MINUTES**

## July 8, 2021

*\*\*\*Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: http://townhallstreams.com/locations/rock-hall-md.*

*They are also available at Town Office\*\*\**

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Jones, Councilmember Cook, Councilmember Edwards, Councilmember Collyer, Town Manager Resele, and Police Chief Dempsey.

**Agenda**

Vice Mayor Jones made a motion to approve the agenda as amended. Councilmember Cook seconded the motion. All in favor. Motion carried.

**Minutes**

Councilmember Cook made a motion to approve the Regular Business Meeting Minutes for June 10, 2021. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

**Correspondence**

Mayor Jacobs thanked the Post Office for establishing mailbox services to the 14 houses on Henry Avenue.

**Administrative Reports**

Police Chief Dempsey gave the police report. (\*)

Mayor Jacobs thanked Chief Dempsey for all their hard work at the Parade and Fireworks.

**Streets and Sanitation**

Set up Town for July 4th Parade.

Painted cross walks and parking spacing lines.

Repaired water meter pit on South Main Street.

Working with construction company for Automated Meter installations.

New equipment to help with road repairs was delivered.

The Council also talked about the Brush Pile and will discuss further at the August 2nd Meeting.

**Water Operations**

Chorine Scale installed and calibrated.

Working with contractors to install meter pit on Route 20.

Waiting on delivery of new meters.

GMB did site visit last week for information gathering to use in PER.

**Sewer Plant Operations**

Effluent Pump repaired and installed.

Lagoon bank stone reinforcement continuing.

Digester blower sent out for estimate of repair.

Waiting on diffusers for digesters (back ordered).

Waiting on drying bed filter blocks (back ordered).

**Parks & Recreation**

Parade went well.

Going to start on the Christmas Baskets.

Want to have a couple of movie nights.

Next Meeting will be Monday, July 19th at 7:00 p.m.

**Planning and Zoning**

Nothing new.

Still working on getting the Website updated.

**Museum Board**

Mayor Jacobs stated that Robert Forloney’s contract for Phase 1 in the amount of $4,320.00 needs to be signed.

Councilmember Cook made a motion to approve the contract for Phase 1 in total amount of $4,320.00. Councilmember Collyer seconded the motion. All in favor. Motion carried.

The Museum Board has been awarded a $10,000.00 grant from MHAA.

The Museum Board was also awarded a $5,000.00 grant from The Robert Schumann Foundation to be used for Strategic Plan on Manage Museum Collections. There is an acknowledgement of receipt and consent to terms that needs to be signed.

Vice Mayor Jones made a motion to accept the grant. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Museums of Kent will be granting $3,000.00 to the Rock Hall Museum.

The Smithsonian has decided they would like Rock Hall to be a host Town in their traveling exhibit April 29, 2022 through June 9, 2022.

**Communication Board**

Nothing new.

**Transportation**

 Nothing.

**Ethics Board**

Nomination consideration will be during a Closed Session.

**Other Organization**

The Fire Company received a $50,000.00 grant for a Fire Rescue Boat but still needs for fund.

Kent County Parks & Recreation is doing a 5-year Comprehensive Plan update.

**Special Events Permit**

RHVFC Bike Fest10/23/2021 – need a county permit.

RHVFC Scrapple Festival 8am-4pm.

Reading with Dogs Kent Co Library 7/21/2021 11am to 12pm Civic Center.

Author and Illustrator Kent Co Library 7/31/2021 2pm to 3pm Civic Center.

RHVFC Rockfish Tournament 6/11 – 6/12 2022 9am to 4pm. - Canceled

**Old Business**

Recipients of the Repurposed Grants are:

Fresh Start, Hair Net, The Hickory Stick, Sweet Cheeks and Baycraft Printing.

Councilmember Cook made a motion to approve the grant distribution for the five businesses listed above. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

**Bond Financing & Refinancing Line of Credit – RFP Status Update**

There was a discussion. Need to talk to Chesapeake Bank again.

**Town Hall Evaluation and Discussion of Options**

There will be three contractors to view site tomorrow and next week (KRM, EDiS and Willow Construction).

Kent County Library discussion about opening.

Will continue to discuss this further at the August 2nd meeting.

**Grants**

USDA – Streets Equipment.

$250,000.00 for the Civic Center.

CDBG – the application round will open again in August.

**Hotel Tax Revenue**

Mayor Jacobs talked about this but nothing happened.

**American Rescue Plan (ARP) Update**

Application was filed.

**New Business**

**Introduction of Ordinance No. 2021-07 – 25% Water & Sewer Rate Increase**

For the purpose of amending Chapter 102 9Fees) of the Code of the Town of Rock Hall to increase municipal water and sewer usage rates by 26 percent effective July 1, 2021; providing that the title of the Ordinance shall be deemed a fair summary, and generally relating to municipal water and sewer usage in the Town of Rock Hall.

**Choptank Health Care**

Mayor Jacobs talked about the Choptank Health Care coming to Chestertown and hopefully providing services to Rock Hall.

**Potential Line Item FY22 Budget Adjustments**

Nothing

**Deferred Revenue/Restricted Cash**

Tabled

**EFQ – Auditors**

Tabled

**Next Meeting Dates**

Monday, August 2, 2021 – Utilities Board Meeting and Mayor & Council Regular Workshop Meeting.

Thursday, August 12, 2021 – Mayor & Council Regular Business Meeting.

Special Workshops – if needed – TBD

Building Discussion/Plans

**Closed Session**

Vice Mayor Jones made a motion to recess into closed session at 9:24 p.m. under General Provisions Act. 3-305(b)(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.” Councilmember Collyer seconded the motion. All present in favor. Motion carried.

Actions taken: None

**Adjournment**

Motion to adjourn the Regular Business Meeting at 9:51 p.m. was made by Councilmember Collyer. Councilmember Cook seconded the motion. All in favor. The motion carried.

(\*) See Town Manager’s, Financial and the Police Report for further details.

Respectfully Submitted:

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 Cheryl M. Butler

 Approved by:

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 Dawn Jacobs, Mayor

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 Carolyn Jones, Vice Mayor

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 Timmy Edwards, Councilmember

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 Eleanor Collyer, Councilmember

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 James Cook, Councilmember