

**COUNCIL AND UTILITY COMMISSION MINUTES FOR THE TOWN OF ROCK HALL****TOWN OF ROCK HALL**

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[Return to the Minutes Index page](#)

**MINUTES - MAYOR AND COUNCIL MEETING  
February 12, 2015**

MAYOR AND COUNCIL  
REGULAR MEETING MINUTES  
February 12, 2015

The Mayor convened the Regular Mayor and Council Meeting on the above date.

Councilmember Price gave the invocation. There was a moment of silence given. The Pledge of Allegiance was recited.

All Councilmembers were present with the exception of Councilmember Francis. The Town Manager and Captain Dempsey were also present. The Town Attorney arrived during the Police Report being given.

**APPROVAL OF THE AGENDA:**

Councilmember Price made a motion to approve the agenda with the exception of moving the Police Report to the top of the agenda. Councilmember Nesspor seconded. All in favor, motion carried.

**APPROVAL OF THE MINUTES:**

Councilmember Price made a motion to approve the Open Session Meeting minutes of January 2, 2015. Councilmember Nesspor seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the Closed Session Summary minutes of the January 2, 2015 meeting. Councilmember Nesspor seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the Open Session Meeting minutes of January 15, 2015. Councilmember Nesspor seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the Closed Session Summary minutes of the January 15, 2015 meeting. Councilmember Nesspor seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the Regular Meeting minutes of January 8, 2015. Councilmember Nesspor seconded. All in favor, motion carried.

#### POLICE REPORT:

Captain Dempsey read the police report into record.

#### GUEST SPEAKERS/INVITED GUESTS:

Mrs. Suzanne Einstein gave an update in regards to the Museum Board's move to the Clam House. There was a discussion in regards to the Museum Board among the Mayor and Council, the Town Manager, the Audience Members, and Mrs. Suzanne (as a Museum Board representative). The Mayor and Council asked the Town Manager to contact the MFCA to discuss the progress of the Museum Boards move to the Clam House. There was a discussion among the Mayor and Council and the Audience Members in regards to the Museum Boards website. The Mayor and Council asked to have the Museum Boards website taken offline.

#### FINANCIAL REPORT:

The Town Manager read the Financial Report into the record as follows:

General Fund Investment Account: \$186,991.73

Museum Board : \$ 3,298.85

Utilities Fund Investment Account: \$217,998.22

Total Available Funds: \$408,288.80

Property Taxes Outstanding: \$111,881.53

Utilities Fund Outstanding: \$ 71,956.53

Services Rendered Outstanding: \$ 4,800.00

Total Outstanding: \$188,638.06

#### CORRESPONDENCE:

None

#### STREETS/SANITATION:

Councilmember Jones gave an update on the Streets and Sanitation departments. There was a discussion among the Mayor and Council and the Town Manager in regards to the intersection of Bayside Avenue and Hawthorne Avenue.

#### SEWER/WATER:

Councilmember Nesspor read the reports into record and gave updates for the Water and Sewer Departments. The Town Manager gave an update on the Clarifier Project. Mr. Randy Denny from the MDE stopped at the Sewer Plant and did an inspection of the plant and the pump stations on February 11, 2015. Mr. Denny stated that the Sewer Plant of Rock Hall is one of the best kept plants he has seen. Mr. Denny also stated that the grid screw and bar screen needed to be repaired. DSI has been contacted to give an estimate on the cost to have the grid screw and a bar screen repaired. There were three things

that needed immediate attention, an alarm system on pump station three, two submersible spare pumps, that we are waiting on parts for, to back up the two stations.

There was a discussion among the Mayor and Council and the Town Manager in regards to the Town/County Sewer contract agreement. It was confirmed that Lindsey & Associates will be in attendance at the March 2, 2015 meeting to discuss the Town/County Sewer contract agreement.

The Town Manager gave an overview of the Engagement Letter required for USDA in regards to the Water Clarifier Upgrade Project. The Town Attorney went into further detail in regards to Engagement Letter. There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the Engagement Letter. Councilmember Price made a motion to approve the Funk & Bolton Engagement Letter. Councilmember Nesspor seconded. Councilmember Price amended his motion to state "I make a motion to approve the Engagement Letter for \$100,000.00 and that the Mayor sign the agreement; in the Mayor's failure to sign the Vice Mayor is then to sign the agreement. Councilmember Nesspor seconded the motion. All in favor, motion carried.

#### PARKS/RECREATION:

The Town Manager gave an update on the Civic Center Playground Equipment project. There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the contract between the Town and Mid Atlantic for the Playground Equipment. Councilmember Nesspor made a motion to authorize the Mayor to sign the contract when it comes in before the next scheduled meeting giving that it is imperative that it gets signed immediately when it comes through the door. Councilmember Price seconded. All in favor, motion carried. There was a discussion among the Mayor and Council, the Town Attorney, and the Town Manager, in regards to the Civic Center Playground Equipment project.

#### PLANNING/ZONING:

Councilmember Price gave an update on the Planning & Zoning Committee.

#### MUSEUM BOARD:

There was nothing more to add to the Museum Board.

#### COMMUNICATIONS:

Councilmember Jones gave an update on the new website design. Councilmember Jones gave an update on the e-mail policy.

#### ORDINANCES/RESOLUTIONS:

The Town Attorney gave an overview of Resolution No. 2015-02 (Declaration of Intent). Councilmember Nesspor read Resolution No. 2015-02 into record. Councilmember Nesspor made a motion to adopt Resolution No. 2015-02 (Declaration of Intent). Councilmember Price seconded. All in favor, motion carried.

#### NEW BUSINESS:

Councilmember Jones mentioned that the Fire Company appreciation banquet will be held on February

28, 2015 and asked if the Town's annual donation could be ready to be given to them at that time. Town Manager stated "Absolutely".

The Mayor gave a brief overview of the Mayor's Conference.

OLD BUSINESS:

None

TOWN MANAGER'S REPORT:

None

GOOD OF THE TOWN:

Councilmember Nesspor mentioned the new Quilting Store being built and added to Main Street.

There was clarification in regards to the phone call that the Town Manager was to make to MFCA.

There was more clarification in regards to the Museums website being removed from the internet. Councilmember Nesspor made a motion to remove the Museum Boards website completely from the internet. Councilmember Price seconded. All in favor, motion carried.

With there being no further business, Councilmember Price made a motion to adjourn at 9:30 p.m.; Councilmember Nesspor seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember

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*If you have additions, corrections or comments, please contact the Rock Hall Town Office. Telephone(410) 639-7611 or e-mail [townclerk@rockhallmd.com](mailto:townclerk@rockhallmd.com)*