

**MINUTES - UTILITY COMMISSION MEETING**

**April 4, 2011**

MAYOR AND COUNCIL  
UTILITIES BOARD MINUTES  
April 04, 2011

The Mayor convened the Mayor and Council Utilities Board meeting on the above date at 8:00 P.M. All Councilmembers were present. The Town Manager was also present.

**APPROVAL OF THE MINUTES:**

Councilmember Price made a motion to approve the minutes of the Mayor and Council Utilities Board Meeting of February 28, 2011 as presented; Councilmember Willis seconded. All in favor, motion carried.

**SEWER ALLOCATION REPORT:**

The Town Manager read the sewer allocation report into the record.

**THE FOLLOWING ITEMS WERE DISCUSSED:**

Mr. and Mrs. Gowdy attended the meeting to ask for sewer credits for two (2) properties they own. The one property is located at 21191 W. Sharp St. This location went through 9,000 gallons over the minimum limit and they are asking for a credit of \$58.50. The second property is located at 5548 S. Main St. This location went through 97,000 gallons over the minimum limit and they are asking for a credit of \$533.00. Councilmember Toulson made a motion to grant the credit for the property located at 21191 W. Sharp St in the amount of \$58.50, Councilmember Willis seconded the motion. All in favor, motion carried. The town could not grant a credit for the 5548 S. Main St. property due to the fact that the overage was caused by a leaky commode.

Councilmember Toulson asked where we were at on the repairs that need to be done on Catholic Ave. The Town Manager stated that we have not gotten any further than we had at our previous meeting. Councilmember Toulson also wanted to know if any of the repairs had been done to the Waste Water Treatment Plant that Wayne Morris says need to be done. The Town Manager stated that they have gotten some of them done. There is a list of things that need to be repaired through out the year, and the Town Manager will make sure everyone gets a copy of that.

With there being no further business, Councilmember Price made a motion to adjourn at 8:25 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Respectfully submitted,

Lacey T. Cox

Assistant Clerk - Treasurer

Approved:

Rosalie Kuechler, Mayor

Olin B. Price, Councilmember

John F. Toulson, Councilmember

Robert E. Willis, Councilmember

Susan A. Francis, Councilmember

## MAYOR AND COUNCIL

### WORKSHOP MINUTES

April 04, 2011

The Mayor convened the Mayor and Council Workshop meeting on the above date at 7:00 P.M. Councilmember Francis and Councilmember Price were present. The Town Manager was also present. The Library Board members were also present. Councilmember Willis and Councilmember Toulson both showed up during the Library discussion.

#### APPROVAL OF THE MINUTES:

Councilmember Price made a motion to approve the minutes of the Mayor and Council Workshop Meeting minutes of February 28, 2011 as presented; Councilmember Francis seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the Special Meeting minutes of March 7, 2011 as presented; Councilmember Francis seconded. All in favor, motion carried.

#### THE FOLLOWING ITEMS WERE DISCUSSED:

Mr. Dick Hawkins of The Library Board reported that as of the summer of 2010, the library had gone into debt in a great way. The board had not been active in some time; they came back & acted in the best interest of the library. The County proposed a partially county funded library and the library graciously accepted this proposal. The library also had a fundraiser that they put

together that was very successful. With all of that being said the library has paid its debt and is currently making money. As of the end of 2010 the board members have resigned and in January the commissioners have voted in a new Library Board. The new library board members are: President, Ms. Alice Ritchie; Vice President, Mr. Richard Kalter; Secretary, Ms. Barbara Macbeth; Treasurer, Ms. Beverly Birkmire; Member, Mr. W. Christopher Maxwell; Member, Mr. Clayton Newell; and myself as a Board Member as well. In addition to that, Chris Roseberry is the acting Interim Director of the library. The new board met for its first meeting on January 3, 2011. We came up with seven (7) areas that they wanted to concentrate on. The first area is finances, the second area is getting a new director, the third is personnel, the fourth is process, the fifth is development, and the remaining two were left unmentioned. Mr. Maxwell went over the Library financials and what the board was able to come up with for next year's budget. Unfortunately the library will not be receiving as much money from the state and does not look like they will be receiving the same amount of funding from private donations as well. The library's finances are in much better shape than it was a year ago. The next library meeting is scheduled on April 25, 2011 here in Rock Hall at the Municipal Building.

Councilmember Toulson brought it to the attention that an error was made in the March 7, 2011 Special Meeting minutes. When asked for a vote in favor of spending the finances for the sidewalks for the Rock Hall Village project there was in fact one Nay vote from Councilmember Toulson. Councilmember Price made a motion to amend the minutes of the Special Meeting to show that Councilmember Toulson voted against the town funding the sidewalk jobs for the Rock Hall Village project. Councilmember Toulson seconded the motion. All in favor, motion carried. My apologies for the mistake, the corrections have been noted and made.

Mayor Kuechler asked if anything had been done in regards to the letter received by David Williams in regards to the usage of his property for the town's fireworks display and his request to increase the coverage of the town's insurance coverage for this event. Councilmember Willis stated that he spoke to Scott Bramble of FAM&M and has found out that David Williams' property is not the property being used for the actual shoot site; his property is strictly being used as an access point to get to the shoot site. FAM&M is recommending that the town write a letter to Mr. William's stating the fact that the shoot site is not on his property and that the town uses his property strictly as an access point, and ask if the town has permission to use his property for the access point without having extra insurance or whether the town needs to start using the entrance on New Downey Lane to access the shoot site. Councilmember Willis made a motion to write a letter to Mr. Williams in regards to the access of the fireworks shoot site, Councilmember Toulson seconded the motion. All in favor, motion carried.

A letter was received from the Planning and Zoning board asking the town to restrict parking on the west side of Liberty Street once the Rock Hall Village project is in full operation. They seem to think that parking is going to be crowded once the Village is open for business.

Councilmember Price stated that he thought that there should be no parking from Rock Hall Avenue to the Sharp Street section of Liberty Street. The town would then have to post signs and enforce the issue. Councilmember Price made a motion to post no parking signs on the west side of Liberty Street running from the Rock Hall Avenue to the Sharp Street section only. Councilmember Toulson seconded the motion. All in favor, motion carried.

The County has asked the town to proclaim April 18, 2011 as Fair Housing Week. We need a proclamation made for this; it will have to be brought up in a Regular Mayor and Council meeting.

The Town Manager stated that there have been cuts made to the mosquito spraying on the County's level and will eventually dwindle down to the municipality level. We've decided to leave the coverage the same and when the money runs out we'll have to pay the remaining balance or stop having the coverage to have it sprayed.

The triathlon is coming along well.

The next C.O.G meeting is scheduled for March 16, 2011 at the Fish Whistle.

The Town Manager produced the bids for the sidewalk jobs for the Rock Hall Village project. The State Highway has agreed to pay for the redoing of the handicap ramps on the four corners. Councilmember Francis made a motion to accept the proposed by the DuVall Brothers to be done in the sum of \$21,500.00; \$7,880.00 for the first job and \$13,620.00 for the second job; with the agreement that the State Highway reimburse us for the first job's cost of \$7,880.00, Councilmember Price seconded the motion. All in favor, there were three ayes; Councilmember Toulson voted nay, motion carried with the majority vote.

With there being no further business, Councilmember Price made a motion to adjourn at 7:59 p.m.; Councilmember Toulson seconded. All in favor; motion carried.

Respectfully submitted,

Lacey T. Cox  
Assistant Clerk-Treasurer

Approved:  
Rosalie Kuechler, Mayor  
Olin B. Price, Councilmember  
John F. Toulson, Councilmember  
Robert E. Willis, Councilmember