

**MINUTES - MAYOR AND COUNCIL MEETING**

**June 9, 2011**

MAYOR AND COUNCIL  
REGULAR MEETING MINUTES  
June 09, 2011

The Mayor convened the Mayor and Council Regular meeting on the above date at 7:35 p.m. All Councilmembers were present. The Town Manager and Chief Moore were also present.

All recited the Lord's Prayer and the Pledge of Allegiance.

The Mayor asked to add a moment of silence for those men and women who are serving in the Armed Services for our country, as well as those veterans who have served. He would like to add this to the agenda for all future meetings.

**APPROVAL OF THE MINUTES:**

Councilmember Price made a motion to approve the minutes from the May 12, 2011 meeting. Councilmember Jones seconded. All in favor, motion carried.

**GUEST SPEAKERS/INVITED GUESTS:**

None

**FINANCIAL REPORT:**

The Town Manager read the Financial Report into the record as follows:

General Fund Investment Account: \$287,825.09

Utilities Fund Investment Account: \$199,836.89

Total Available Funds: \$487,661.98

Property Taxes Outstanding: \$ 65,971.93

Utilities Fund Outstanding: \$ 9,154.95

Services Rendered Outstanding: \$ 1,776.00

Total Outstanding: \$ 76,802.88

**CORRESPONDENCE:**

We received an award from Shore Up, Inc. for all our help with the Head Start Program.

#### POLICE REPORT:

Chief Moore read the report into record. Chief Moore introduced Lt. Dwayne Boardman, State Police Barrack's Commander at the Centreville office. Lt. Boardman talked about the relationship between town and state law enforcement. The Mayor thanked Officer McCracklin and Officer Dempsey for their outstanding presentation of the K-9 Unit on career day at the Rock Hall Elementary School.

#### STREETS/SANITATION:

Councilmember Jones commented that the only concern he still has is Catholic Avenue. The Town Manager reported that he had contacted Barry Ebersole, from Malone's, concerning the lines on Catholic Avenue. Mr. Ebersole did an outline on the steps that need to be taken before the town can do an engineering study.

The board discussed having the signs at Ferry Park, Civic Center and Town Office refreshed before our busy season begins.

#### SEWER/WATER:

Discussion is under Streets/Sanitation

#### PARKS/RECREATION:

Councilmember Francis read a report on the 5/18/11 board meeting. The President of the board wished to convey that 2010 and 2011 was a successful year and a special "thanks" to the Town of Rock Hall and its citizens. Councilmember Francis read the scheduled events for the 3 days 4th of July celebration.

A motion was made by Councilmember Francis to appoint Paul Brinkley and Gary Hoskins to the Parks and Recreation Board; second by Brian Jones. All in favor, motion carried. Paul Brinkley and Gary Hoskins were then sworn into their newly appointed positions by the Mayor.

#### PLANNING/ZONING:

Councilmember Price reported at the Planning and Zoning meeting unanimously approved the lot adjustment for Carlton Smith.

Councilmember Price presented the 10 year 6 month Comprehensive Plan to the board and the

final steps to be taken described in the 66-B Annotated Code of Maryland. The Planning Commission has approved the plan and the Council needs to set a date for a public hearing and a desired public information meeting. The meeting and notice should be at 20 days in advance of such a meeting and comments should be accepted for at least 10 days thereafter. A two thirds majority vote is required to make any amendments to the plan. The new plan may be adopted by the Town of Rock Hall within 60 days from the date of submission or the Planning Commission will automatically approve and adopt the plan. A copy of the plan has to be distributed to certain agencies and other locations for public viewing. It is decided to discuss the Comprehensive Plan at the next Workshop Meeting.

Mayor Willis met with Gail Owings at the Kent County Planning and Zoning office and discussed the Zoning Ordinance which is over 20 years old. It was decided to invite M's. Owings to the next Workshop Meeting on July 5, 2011.

## MUSEUM BOARD

Councilmember Francis attended the Museum Board Meeting on June 9, 2011. It was unanimously approved this Councilmember Francis would be the Treasurer of the Museum Board. A motion was made by Councilmember Francis to appoint Nick Watson to the Museum Board; seconded by Councilmember Price. All in favor, motion carried.

Robin Kurowski will be attending the Maryland Heritage Trust Meeting to see how to obtain a grant for the possible relocation of the museum to Main Street. Mayor Willis discussed the possible combination of all the museums in Rock Hall and how to apply for grants and any other financial resources that may be available to move this project forward.

## ORDINANCES/RESOLUTIONS:

Resolution 2001 was passed which details the Budget for the Town of Rock Hall for 2011-2012.

## NEW BUSINESS:

The Election Board was in attendance at the Workshop Meeting to discuss how to handle such events as; how to break a tie, how to handle county registration, council seat vacancy, before our next election.

Councilmember Jones gave a brief discussion on his meeting with Wayne Darryl and Kristin McMenamin of our 911 Center. The conversation was how to notify the public on severe weather conditions and Civil Defense siren tests. The board discussed placing a siren at the corner of Hawthorne and Rt. 20. The Town needs to have an electrician inspect the location to see if the

siren can be installed.

#### OLD BUSINESS:

None

#### TOWN MANAGER'S REPORT:

The Town Manager reported the leak in the library was fixed by Charlie Boy Heinefield, tested by the last rain storm and no leaks reported.

There have been 6 – 15MPH signs placed in Waterman's Estates.

All handicap ramps on Rt. 20 have been completed.

Ronnie reported the Town crew is continuing their battle of keeping the grass cut and Ferry Park Beach clean.

There is a water line leak on Rt. 20 close to Wesley Chapel. The Town is unable to repair without putting their crew in danger, so Bramble's has been called in to do the repair.

14 new air conditioners are here to replace the older ones. It is decided that one of the older units will be used in the new Business Center.

A new anticipator was order, received and installed on the Municipal Building boiler. Above mentioned items, air conditioners and anticipator were paid for by a grant.

All sidewalks and fences have been sprayed with weed kill and will apply one more time this year.

We received the revised water and sewer capacity analysis from Aro and Associates, of which all Councilmembers have copies. It was decided to reserve discussion and take it up at the next Workshop Meeting.

Timers have been installed on the blower at the Sewage Treatment Plant in hope that it will prove to lower our energy consumption

We have removed the entire sidewalk on Rt. 20 along Rock Hall Village and replace it and will finish laying the curbing on Monday.

The Town Manager informed the Councilmembers that they should go over the Agreement between the Town of Rock Hall and the developers for Rock Hall Village. He explained that the only responsibilities the Town has is to pay water and sewage charges, electric for the public restrooms, 1 water hydrant and any additional lighting for the restrooms, pavilion and parking lot.

The Coast Guard has placed a buoy in the harbor to help in the aide of navigating the schoal.

Councilmember Jones brought up that the emergency lighting in the Municipal Building is not currently working. It was decided to talk to Ronnie Hickman about checking the problem out. It was also discussed that the Council Chambers also should have emergency lighting installed.

#### GOOD OF THE TOWN:

The Mayor was pleased to announce that the Town of Rock Hall received high honors in two boating magazines, the Chesapeake Bay Magazine and the What's Up Eastern Shore.

Mayor called for a motion to move into a Closed Session pursuant to State Government §10-508 (a) (1, 2,), Maryland Code annotated, to discuss land acquisition. Councilmember Price made a motion to close the Open Session at 9:40 p.m. Councilmember Francis seconded the motion and was carried unanimously.

The Mayor convened in a Closed Session at 9:45 p.m. The Mayor, all Councilmembers and the Town Manager were present. During the Closed Session the Mayor and Council discussed the possibility of acquiring new property. Mayor and Council gave the Mayor the authority to investigate the possibility of land acquisition.

At 10:05 p.m. Councilmember Price made a motion to adjourn the Closed Session and reconvene in an Open Session. Councilmember Francis seconded, all in favor, motion carried.

With there being no further business, Councilmember Price made a motion to adjourn at 10:10 p.m.; Councilmember Jones seconded. All in favor, motion carried, meeting adjourned.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember

Public Hearing  
2011/2012 Budget  
June 09, 2011

The Mayor opened the Public Hearing on the above date at 7:00 p.m. All Councilmembers were present and also the Town Manager.

The Mayor explained the budget summary to the public.

With there being no further business, Councilmember Price made a motion to adjourn at 7:20 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember

Special Budget Meeting  
Resolution #2011-01  
June 9, 2011

The Mayor convened the Special Budget Meeting on the above date at 7:20 p.m. All Councilmembers were present. The Town Manager was also present.

The Mayor stated that there had been a Public Hearing earlier in the evening and the tax rate was not raised. Councilmember Price made a motion to adopt Resolution #2011-01; Councilmember Francis seconded. All in favor; motion carried.

With there being no further business, Councilmember Price made a motion to adjourn at 7:25 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nessor, Councilmember

Brian Jones, Councilmember