

## TOWN OF ROCK HALL

Mayor & Council Regular Business Meeting

Thursday, September 14, 2023

6:00PM

St. John's Hall

Public May Attend in Person

### REMOTE ACCESS OPTIONS

**To Watch & Listen** – use the Town's Live Stream Webcast – [Rockhallmd.gov](https://rockhallmd.gov)

**To Watch Listen & Speak** – use a computer or tablet with video and microphone, or a smart phone and use GoToMeeting app at

<https://global.gotomeeting.com/join/949645733>

First time users <https://global.gotomeeting.com/install/949645733>

**To Listen and Speak** – use a phone.

Dial: 1-872-240-3212

Access Code: 949-645-733

### AGENDA

6:00 Call to Order

- Blessing
- Pledge of Allegiance

Review & Approval of Agenda

Approval of Minutes

- Regular Business Meeting Minutes - 8/10/2023
- Closed Session Meeting - 8/10/2023

6:05 Swearing In

- Communications Board
  - Carol Britten
  - Gren Whitman
  -

6:10 Introductions

- Ordinance No. 2023-07
  - *FOR the purpose of amending Chapter 184 (Sewers) of the Code of the Town of Rock Hall to enact provisions regarding the pretreatment of wastewater by commercial and industrial users; providing that the title of this Ordinance shall be deemed a fair summary, and generally relating to sewers in the Town of Rock Hall.*
- Charter Amendment Resolution No. 2023-01
  - *A CHARTER AMENDMENT resolution of THE COUNCIL OF THE TOWN OF ROCK HALL, Maryland, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §§ 4-302(1) and 4-304 of the Local Government Article of the Maryland Annotated Code to amend the Municipal Charter of the Town of Rock Hall (as published in Chapter 125, Volume 7, Compilation of Municipal Charters) for the purposes of providing that purchases for the Town government may be made by the Town Manager up to a maximum of \$5,000, subject to certain conditions and providing that all expenditures for supplies, materials, equipment, construction of public improvements, or contractual service involving more than \$25,000 shall be on written contract, subject to certain conditions; providing that the title of this Charter Amendment Resolution shall be deemed a fair summary; and generally relating to ordinances of the Town of Rock Hall*

- Note: A comprehensive procurement policy document will be created to reflect the proposed changes to the Charter – **See Attachment**

6:15 Administrative Reports

- Financial Report Clerk/Treasurer Loller
  - **See Report**
- Police Report Police Chief Dempsey
  - **See August Report**
    - Meeting with Red Speed about Town Survey
      - Route #20 both directions
      - S. Hawthorne Ave both directions
      - Sharp St both directions – Did not qualify for study
- Code Enforcement Code Enforcement Officer Whitman
  - See Monthly Report – **See Report**
  - Community Assistance Visit (CAV) 6/18 – 6/21 in 2024

6:30 Department / Board Reports – Councilmembers & Town Manager Resele

- Street & Sanitation C. Jones
  - Meeting with MDOT – handicap signs at Sharp/Main for church (under review)
  - Miss Utility application – Approved and active 9/13/2023
- Water
  - Quarterly readings to begin next week
- Sewer
  - Repair of #2 “Orange” portable transfer pump – no quote
  - Pump Station #2 installed second pump
  - Purchase by-pass pump for Pump Station
    - Fleet Number D-42336 - **\$21,950**
      - 2018 model 24hp FT4 yanmar
- Parks & Recreation C. Jones / D. Legg P&R Chair
  - Looking for volunteers
- Planning & Zoning E. Collyer / D. Whitman, Acting P&Z Administrator
  - MRDC contact (discussed in last business meeting) – not qualified as Zoning Administrator
  - Received “On Call” quote from AECOM Technical Services, Inc.- discuss in closed session
- Museum Board J.Cook
  - N/A
- Communication Board J. Cook
  - Board needs 1 more member to become active - Accepting Applications for Board Members
- Ethics Board R. Seewald
  - N/A

6:50 Old Business

- Sanitary Facilities at the Beach
  - Location and Timing
  - Future Plans
  -
- Traffic Control in Beach Area
  - Speed Limit, Signage and Public Hearing

- Auditor RFP
  - Bid Received - Perry Passion Beyond the Numbers
    - Vote
- Town Hall Building Project
  - Sale of Property
    - Currently Listed and Offers Welcome – To SVN Miller
  - Purchase of Property:
    - A one-acre parcel behind Walgreens accessed via an extension of Zeeman Rd. Price would be \$150,000 for the one-acre lot without water & sewer
  - A parcel of land on the corner of Rt. 20 and Zeeman Rd, fronting Rt. 20.
    - \$295,000 per acre
    - Location was proposed years ago for the 8,000 SF Family Dollar store. Lot would likely be larger than one acre because of the road frontage along Rt. 20.
  - Other cost-evaluations underway
- American Rescue Plan – Spending Update
- Possible Election Date Change
  - N/A
- Dog Park Fund Raising
  - Bank Account is active
    - Total funds - \$306
    - PayPal Fundraising Page - Status
  - Clear the Shelters Event
    - Raised \$106
- Rock Hall Library
  - Project is moving forward
  - Looking for MC input in prefabricated building

7:40 New Business

- Committees Scope Review
  - Economic Development/Workforce Development
  - Coastal Resiliency
- New Study – Housing and Workforce Development
  - Upper Shore Regional Council Meeting for Funding
  - Goals: Workforce and Affordable Housing Data and Recommendations

7:45 Events

- Carriage Rides

7:50 Other Organizations – meeting updates - Correspondence

- Greater Rock Hall Business Association
  - Ribbon Cutting – Hightide – Saturday the 16<sup>th</sup> at 9:00am
- Rock Hall Volunteer Fire Company
  - Notice on house number markings
  - Discussion on Pool Filling

- Main Street Rock Hall
  - See Report
- Council of Governments
  - Meeting on 9/20/2023 in Chestertown
- Maryland Municipal League (MML)
  - MML Board to visit Rock Hall on Friday the 15th
- Eastern Shore Association of Municipalities (ESAM)
  - Survey to be sent out to elected officials to determine meeting frequency

8:00 For the Good of the Town – Citizen Commentary

Next Meeting Dates

- Monday, October 2nd, 2023 – Utilities Board Meeting and Mayor & Council Regular Workshop Meeting
- Thursday, October 12, 2023 – Mayor & Council Regular Business Meeting
- Wednesday October 18, 2023 – P&Z Public Hearing on the Comprehensive Plan
- Special Workshops – TBD

8:15 Closed Session:

- General Provision Article 3-305(b)(1) of the Annotated Code of Maryland - Personnel Matters
- General Provision Article 3-305(b)(14) of the Annotated Code of Maryland – Procurement
- Reconvene Business Meeting
- Actions taken in closed session

8:30 Adjournment