

Town of Rock Hall  
PLANNING COMMISSION  
MINUTES

*of the meeting held on:*  
January 8, 2020

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**Attendance**

Present were Planning Commissioners: Chairman Victor Costa, Cathy Jayne, David Mayne, and Allen Riley. Also present were Beth Andrews, Town Council Liaison to the Planning Commission, and Christopher Jakubiak, Zoning Administrator and Town Planner.

**I. Call to Order**

At 7:00 pm, Chairman Costa called the meeting to order.

**II. Approval of Minutes**

There were no minutes to be approved.

**III. Unfinished Business**

There was no unfinished business.

**IV. New Business**

Chairman Costa requested that Mr. Jakubiak review the January 2, 2020 Memorandum discussing a proposed 2020 work program. Mr. Jakubiak reviewed the document, which is attached to these minutes. He discussed each of its four main parts: Updating the Zoning Ordinance, Correcting the Official Zoning Map to address the "T" zones, Learning About Sea Level Rise, and Preparing to update the Comprehensive Plan.

The Planning Commission by consent adopted the work program to guide its work in 2020.

## **V. Citizen Comment**

There was no citizen comment. During this part of the meeting Commissioner Riley raised the topic of the large blue pole building, that was built on Williams Street featuring a residential use on top of a ground floor boat garage. In 2019 the Kent County planning staff operating the Town's Zoning Administrator, issued permits to allow this development. Commissioner Riley made two points that were supported by the Planning Commission, (1) the building is out of character with the neighborhood, and (2) Planning Commission members were never made aware of the project and were caught off guard when Town residents questions them about it.

## **VI. Adjournment**

The meeting was adjourned at approximately 7:40 pm.