



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
March 2, 2020

***Meeting minutes are transcribed in a summarized format.
Tape recording of actual discussion is available at Town Office***

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer and Town Manager Robert Resele.

Agenda

Councilmember Jones motioned to approve the agenda for March 2, 2020. Vice Mayor Andrews seconded the motion. All in favor. Motion carried.

Minutes

Vice Mayor Andrews motioned to approve the Utilities Board meeting minutes for February 3, 2020. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Sewer Allocation Report

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

Water and Sewer Plant Updates

Town Manager Resale's report is attached for details.

Highlights

Haven Harbour South water connection is completed. Schedule of billing and tap fee invoice has been sent.

Coyne Chemical will help in the changing from powder to liquid chemicals for the Water Plant. A new pump is ordered that will run the trial. The trial will start next week and GMB and Coyne Chemical will be evaluating the situation. Switching to a liquid chemical feed system makes sense for many reasons. The current method of mixing dry chemicals is messy and dangerous due to the constant exposure. There is danger in using liquid chemicals as well, but the exposure is limited. The cost to use liquid chemicals would be less and the liquid chemicals are delivered premixed which help with better control of the chemicals.

Still working with Kent County on the Edesville meter issue.

Replaced water line at 5884 Henry Avenue for low pressure. All lines on Henry Avenue have low water pressure.

Two (2) Town employees that are being cross trained for the Water Treatment Plant and Wastewater Treatment Plant need to get their Hepatitis shots. Also, they will be attending a training course to their license for a week at Washington College.

Working with McCrone to review the 4R well situation about too much volume and how it requires a 98% closure on the new and old valve. This was discovered while replacing a new valve. We are pretty sure this is not a valve issue but a design issue.

Wastewater Treatment Plant

PS# 3 – is back online.

PS# 8 – replaced float system and relay.

New Sludge hauler ready to start removal this week which will probably be around 5 or 6 hauling, after that it will be once a month.

Utilities Projects

ENR Grant – Wastewater Treatment Plant – Rock Hall WWTP ENR Upgrade: Based on the information from GMB their recommendation is for the Town of Rock Hall is to purchase and install two (2) Wilo Model FA 10.82 pumps. They also recommend that the Town consider replacing the “wet end” of the existing Wilo pump so that it will match the other two (2) proposed pumps. GMB still does not see this project going into a very expensive direction.

Water Meter and Project – has a meeting with Scott from GMB and talked about the many different things that were coming up. They will be here during our meter reading for five (5) days to look at the meter pits and come up with a calculation of how many pits need to be changed during the project. Meter readings should start next week.

Water Plant Filter Solution – Adjustment of chemicals and clarifier being made to mitigate filter problems.

SERCAP Utility Rate Study – No update – is still on hold.

KCWS Agreement – Pending estimate on new equipment.

2017 USDA – Pending financial settlement of USDA water improvement project.

Three (3) new projects for Grant funding:

Pump Station Replacement Project and Water & Sewer Line Replacement Project – We had a storm a few weeks ago that really raised the level of water coming into the Sewer Plant. That heighten our concern on the impact it has on the Pumping Stations and Water line.

Ditch Renovation Project – This project is a Town wide project.

Next Utility Board Meeting will be held on Monday, March 30, 2020.

Adjournment

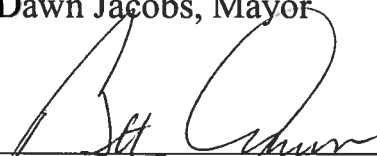
Councilmember Jones made a motion to adjourn the Utility Board Meeting. Councilmember Collyer seconded the motion. All in favor. Motion carried. Meeting adjourned at 6:40 p.m.

Respectfully Submitted:

Cheryl M. Butler

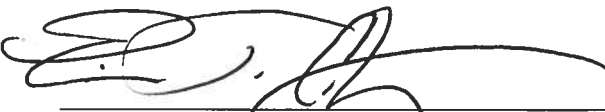
Approved by:


Dawn Jacobs, Mayor


Beth Andrews, Vice Mayor


Carolyn Jones, Councilmember


Timmy Edwards, Councilmember


Eleanor Collyer, Councilmember