#### TOWN OF ROCK HALL, MARYLAND

#### ORDINANCE NO. 2023-05

AN ORDINANCE FOR the purpose of adopting the budget and setting the real property tax rate for the Town of Rock Hall's 2024 Fiscal Year; providing that the title of this Ordinance shall be deemed a fair summary and generally relating to the budget and real property tax rate of the Town.

#### **RECITALS**

WHEREAS, pursuant to Md. Code Ann., Local Gov't § 5-205(a) and (b), a Maryland municipality may provide for the control and management of its finances and make expenditures for the safety, health, and general welfare of the municipality and its occupants; and

WHEREAS, the Council of the Town of Rock Hall (the "Council") recognizes the need to annually develop and implement a financial plan and budget; and

WHEREAS, pursuant to § 705 of the Charter of the Town of Rock Hall (the "Charter"), the Mayor, at least 32 days before the beginning of any fiscal year, shall submit a budget to the Council providing a complete financial plan for the upcoming budget year and containing estimates of anticipated revenues and proposed expenditures, with the total of the anticipated revenues equaling or exceeding the total of the proposed expenditures; and

WHEREAS, the Mayor has submitted a proposed budget to the Council for the Town of Rock Hall's (the "Town") 2024 Fiscal Year in advance of the deadline required by § 705 of the Charter; and

WHEREAS, pursuant to § 706 of the Charter, before adopting the budget, the Council shall hold a public hearing and may insert new items or increase or decrease the items of the budget; and

WHEREAS, the Council held a public hearing on June 29, 2023, on the proposed budget and real property tax rate for the Town's 2024 Fiscal Year, having published public notice thereof for at least two weeks prior thereto in the Kent County News, a newspaper of general circulation in the Town; and

WHEREAS, the Council, after due and careful consideration has concluded that the proposed budget and tax rate for the Town's 2024 Fiscal Year are fair, just, equitable, and fiscally responsible.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Council of the Town of Rock Hall that the budget for the Town's 2024 Fiscal Year attached hereto and incorporated by reference herein be and it is hereby adopted and approved.

AND BE IT FURTHER ORDAINED AND ENACTED that the real property tax rate for all real property in the corporate limits of the Town for the Town's 2024 Fiscal Year is set at \$0.39 per \$100.00 of assessed valuation.

AND BE IT FURTHER ORDAINED AND ENACTED that this Ordinance is not intended to, and shall not, be codified as part of the Code of the Town of Rock Hall.

This Ordinance was introduced at a public meeting of the Council of the Town of Rock Hall, held on the 8<sup>th</sup> day of June, 2023, and having been reviewed and considered for final action after a public hearing on the 29<sup>th</sup> day of June, 2023, was duly passed and enacted on the 29<sup>th</sup> day of June, 2023.

AND BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF ROCK HALL, MARYLAND, that this Ordinance shall become effective on the 1<sup>st</sup> day of July, 2023.

VOTE:	And In	
YEAS: 4	James Cook, Mayor	(VOTE)
NAYES: _O	Carolyn Jones, Vice Mayor	(VOTE)
ABSTAINING:	Timothy Edwards, Councilmemb	er (VOTE)
	Eleanor Collyer, Councilmember	(VOTE)
	Absent Richard Seewald, Councilmembe	r (VOTE)
Approved as to form:		
Patrick Thomas, Town Attorney		

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AND BE IT FURTHER ENACTED BY THE COUNCIL OF THE TOWN OF ROCK HALL, MARYLAND, that this Ordinance shall become effective on the 1st day of July, 2023.

VOTE:	20/1	
yeas: <u>4</u>	James Qook, Mayor	(VOTE)
nayes: _ <i>O</i>	Carolyn Jones, Vice Mayor	(VOTE)
ABSTAINING:	Timothy Edwards, Councilmemb	er (VOTE)
	Et Thur	year
	Eleanor Collyer, Councilmember	(VOTE)
	Absent Richard Seewald, Councilmembe	r (VOTE)
Approved as to form:		
Patrick Thomas, Town Attorney		

### Town of Rock Hall General Fund FY'24 Budget

	FY'23	FY'24
Income	<u> </u>	गणे
4TH OF JULY	2,000	1,800
ADMISSIONS/AMUSEMENTS	26,500	29,000
ARP FUND INTERST	1,000	. 0
BANK SHARES	634	634
BASEBALL FIELD MEM FUND INT.	8	4
BASEBALL FIELDS MEM DONATIONS	16,056	7,619
BUILDING PERMITS	10,000	12,000
CRITICAL AREAS GRANT	6,000	6,000
DOG PARK DONATIONS	0	21,300
GENERAL FUND DONATIONS	3,000	3,500
GRANT REVENUE	0	0
HOTEL TAX REVENUE	60,000	67,000
INTEREST	625	575
KUDNER FUND GRANT MUNICIPAL BLD	20,000	20,000
LGIT MUNICIPAL BLDG CLAIMS	149,936	149,936
MISCELLANEOUS REVENUE	3,000	3,500
MUNICIPAL CODE INFRACTIONS	1,000	1,000
MUSEUM INCOME	4,000	0
MUSEUM INTEREST	3	2
PARKS & RECREATION BOARD INCOME	3,000	3,500
PROCESSING FEE	10,000	7,500
REAL PROPERTY PENALTIES	12,500	10,000
REAL PROPERTY REVENUE	912,756	962,927
SPECIAL EVENTS	500	500
STATE HIGHWAY TAX	100,559	124,253
STATE INCOME TAX	130,000	155,000
STATE POLICE GRANT	13,543	13,543
TRADERS LICENSE	15,000	12,500
TRANS. CAPITAL FUND INTEREST	5	0
TRANSPORTATION REVENUE	0	6,753
WASTE COLLECTION FEES	750	500
ZONING FEES	4,000	7,000
Total Income	1,506,375	1,627,846

# Town of Rock Hall General Fund FY'24 Budget

	FY'23	FY'24
Expense		
10 · ADMINISTRATION		
10-5005 · COUNCIL BENEFITS	84	72
10-5007 · M/C EXPENSE	5,000	2,500
10-5010 · MAYOR/COUNCIL INSURANCE	2,950	4,117
10-5012 - GENERAL CODE PUBLISHERS	5,000	3,500
10-5013 · ADVERTISING	4,000	4,000
10-5023 · CLERKS SALARY 10-5024 · CLERKS PAYROLL COSTS	39,366	41,272
10-5025 · CLERKS BENEFITS	3,139 19,074	3,285 19,309
10-5031 · POSTAGE	2,500	3,750
10-5032 · CELL PHONE ALLOWANCE	540	540
10-5035 · CLERK TELEPHONE	3,200	2,000
10-5043 · MAYOR SALARY	1,250	0
10-5046 · MAYOR BENEFITS	21	18
10-5053 · MANAGER SALARY	39,474	40,659
10-5054 · MANAGER PAYROLL COSTS	3,084	3,174
10-5055 · MANAGER BENEFITS	4,478	4,780
10-5056 · MANAGER CELL PHONE	650	600
10-5058 · MANAGER EXPENSES	500	500
10-5059 · GENERAL SUPERVISOR OVERTIME	5,500	3,500
10-5060 - GENERAL SUPERVISOR SALARY	32,791	33,775
10-5061 · GEN.SUPER. PAYROLL. COST	2,993	2,915
10-5065 · GEN. SUPER BENEFITS	16,977	17,267
10-5066 · PROJECTS SUPERINTENDENT SALARY	37,500	37,500
10-5067 · PROJECTS SUPER. PAYROLL COSTS 10-5068 · PROJECTS SUPER. BENEFITS	2,933 14,666	2,933
10-5069 · PROJECTS SUPER. FUEL	750	14,631 750
10-5070 · ACCOUNTING OFFICE EQUIPMENT	15,000	14,000
10-5071 · ACCOUNTING SOFTWARE UPDATES	5,000	1,500
10-5072 · PAYROLL PROCESSING CHARGE	2,500	4,000
10-5073 · PROJECTS SUPER. CELIL PHONE	325	325
10-5074 · PROJECTS SUPER. EXPENSES	1,000	1,000
10-5075 · ACCOUNTING OFFICE SUPPLIES	3,000	4,000
10-5076 · ACCOUNTING TRAINING & SUPPORT	4,500	5,000
10-5077 · PROJ. SUPER. CLOTHING ALLOWANCE	125	125
10-5080 · ANNUAL AUDIT	8,000	12,000
10-5081 · TAX SET OFF STUDY	0	1,600
10-5085 · LEGAL COUNSEL	15,000	15,000
10-5089 · GRANT ASSISTANCE	0	2,750
10-5112 · MUNICIPAL BLDG. ELECTRIC	7,500	7,500
10-5116 · GENERAL ENGINEERING COSTS 10-5117 · MUNICIPAL BLDG RELOCATION EXP.	2,500 27,500	2,000
10-5117 · MUNICIPAL BLDG RELOCATION EXP.  10-5120 · MUNICIPAL BLDG REPAIR/REPLACE	27,500 142,436	28,700 142,436
10-6600 · MISCELLANEOUS EXPENSE	142,436	2,492
Total 10 · ADMINISTRATION	482,953	491,775
IVERIA UPINIALIVITALE	702,333	491,110

### Town of Rock Hall General Fund FY'24 Budget

	FY'23	FY'24
15 · DEBT SERVICE		
10-6250 · Peoples Bank Pension princ.	16,275	16,800
10-6251 · Peoples Bank Pension Interest	4,637	4,112
10-6258 · PB New Equipment Loan Principal	16,284	16,981
10-6259 · PB NEW EQUIPMENT LOAN INTEREST	3,992	3,295
Total 15 · DEBT SERVICE	41,188	41,188
20 · MUSEUM		·
15-5001 · MUSEUM ARTIFACT RELCT/EVAL	23,500	23,500
15-5002 · MUSEUM EXPENDITURES	4,000	4,000
Total 20 · MUSEUM	27,500	27,500
25 · PARKS & RECREATION		
10-5008 · 4TH OF JULY	2,200	2,500
10-6180 · ELECTRIC	8,500	10,000
10-6182 · PARKS & REC BOARD EXPENSE	5,000	5,000
10-6183 · BASEBALL FIELDS MEMORIAL EXP	16,056	7,619
10-6184 · CIVIC CENTER DRAINAGE PROJECT	0	0
10-6186 · PORTABLE TOILET RENTAL	2,000	3,500
10-6187 · DOG PARK EXPENSES	0	21,300
10-6190 · PARKS/REC. INSURANCE	2,950	3,750
10-6192 · PARKS/REC. BUILDING MAINTENANCE	1,500	1,500
Total 25 · PARKS & RECREATION	38,206	55,169
30 · PLANNING/ZONING		
10-5086 · MDIA BLDG. INSPECTIONS	2,250	2,250
10-5088 · P/T ZONING ADMINISTRATOR	42,000	40,000
10-5091 · PLANNING COMM. LEGAL	1,000	1,000
10-5094 · P&Z ENFORCEMENT SALARY	47,610	49,038
10-5095 · P&Z ENFORCEMENT PAYROLL COSTS	3,770	3,879
10-5096 · P&Z ENFORCEMENT BENEFITS	16,039	16,026
10-5097 · COMP PLAN REVIEW	7,500	5,000
10-5098 · P&Z SOFTWARE	2,500	2,500
10-5099 · P/Z CODE CELL PHONE	650	650
10-5100 · P/Z ENFORCEMENT EXPENSES	750	500
10-5101 · P/Z ENFORCE. CLOTHING ALLOWANCE	250	250
10-5102 · P/Z ENFORCEMENT FUEL	1,500	0
10-5105 · BD. OF APPEALS EXPENSE	2,000	2,000
10-5118 · P/Z ENFORCEMENT VEHICLE EXP.	500	0
10-5119 · P/Z CODE ENFORCEMENT INSURANCE	2,950	3,750
Total 30 · PLANNING/ZONING	131,269	126,843

# Town of Rock Hall General Fund FY'24 Budget

	FY'23	FY'24
35 · PUBLIC SAFETY		
10-5028 · CODE RED	2,750	3,000
10-5415 · POLICE ADMIN. INSURANCE	2,950	3,750
10-5420 · POLICE ADMIN. SUPPLIES	2,000	2,000
10-5425 · POLICE ADMIN. TELEPHONE	4,000	3,750
10-5430 · POLICE PATROL SALARY	162,323	167,193
10-5434 · POLICE PATROL OVERTIME	12,000	12,000
10-5436 · POLICE PATROL PAYROLL COSTS	13,718	14,090
10-5437 · P/T POLICE PATROL SALARY	31,200	10,000
10-5438 · P/T POLICE PATROL PAYROLL COSTS	2,514	893
10-5440 · POLICE PATROL BENEFITS	36,073	44,106
10-5445 · POLICE PATROL EQUIP/SUPPLIES	4,500	10,500
10-5450 · POLICE PATROL UNIFORMS	1,000	1,200
10-5452 · POLICE PATROL GASOLINE	12,000	10,000
10-5455 · POLICE PATROL VEHICLES	5,000	5,000
10-5462 · AUXILIARY POLICE	2,000	3,000
10-5465 · POLICE TRAINING EXPENSE:	1,000	500
Total 35 · PUBLIC SAFETY	295,028	290,982

## Town of Rock Hall General Fund FY'24 Budget

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	FY'23	FY'24
40 · SANITATION		F 784
10-6105 · SANITATION SALARY	7,497	8,122
10-6106 · SANITATION PAYROLL COSTS	599	647
10-6110 · SANITATION BENEFITS	4,775	3,847
10-6111 · CELL PHONE ALLOWANCE	180	180
10-6115 · SANITATION INSURANCE	1,475	1,875
10-6125 · TIPPING FEES	55,000	25,000
10-6126 · PRIVATE HAULER	93,600	175,006
10-6135 · MOSQUITO CONTROL	1,750	2,500
Total 40 · SANITATION	164,876	217,177
45 · STREETS		
10-6139 · STREETS SALARY	67,477	73,101
10-6141 · STREETS PAYROLL COSTS	5,582	6,205
10-6143 · STREETS OVERTIME	2,500	5,000
10-6145 · STREETS BENEFITS	42,971	34,626
10-6146 · CELL PHONE ALLOWANCE	180	180
10-6150 · STREETS INSURANCE	1,475	1,875
10-6153 · UNIFORMS/SHOES	500	500
10-6154 · TOOLS/EQUIPMENT	3,000	5,000
10-6159 · MAINTENANCE/REPAIRS	22,000	22,000
10-6160 · VEHICLE EXPENSE	2,000	2,000
10-6161 · GASOLINE	9,000	9,000
10-6163 · Beach Sand Replenishment	1,000	1,000
10-6165 · SNOW/ICE REMOVAL	2,500	1,500
10-6170 · STREET LIGHTING	63,000	65,000
10-6172 · LAWN MAINTENANCE CONTRACT	0	32,000
10-6175 · CAP. EXP. STREET WORK	80,000	90,000
10-6176 · SRTS GRANT EXPENSES	0	0 -
Total 45 · STREETS	303,185	348,987
55 · TOURISM		
10-5015 · WEBSITE PAYMENT	5,€70	8,325
10-5020 · BUSINESS ASSOC. CONTRIBUTION	1,500	2,000
10-5022 · VISITOR CENTER RENT	2,400	2,400
10-5033 · TRANSPORTATION DONATION	0	0
10-5090 · MAIN STREET PROGRAM	600	1,000
10-5121 · GARDEN CLUB DONATION	0	500
Total 55 · TOURISM	10,170	14,225
60 · VOLUNTEER FIRE COMPANY		
10-5475 · FIRE COMPANY CONTRIBUTION	12,000	14,000
Total 60 · VOLUNTEER FIRE COMPANY	12,000	14,000
Total Expense	1,506,375	1,627,846

	FY'23	FY'24
Income		* **
FRANCHISE FEE	22,000	19,000
INTEREST	210	375
METER READ FEE	2,000	1,500
MISCELLANEOUS REVENUE	1,500	3,000
OTHER REVENUE	2,400	2,400
PENALTIES	16,000	16,000
PLUMBING PERMITS	400	400
RECONNECT FEE	2,000	2,000
RENTS	17,020	17,858
SANITARY DIST./EDESVILLE SEWER	20,714	23,021
SANITARY DIST./PN.SN.WC	77,270	85,520
SANITARY DIST./SC.GL SEWER	30,360	33,742
SEWER CHARGES	645,319	665,851
SEWER CONNECTION CHARGES	7,500	7,500
SLIP TAX	51,500	50,000
WATER CHARGES	357,099	370,809
WATER CONNECTION CHARGES	7,500	7,500
WATER SERVICE - EDESVILLE	38,721	41,583
Total Income	1,299,513	1,348,059

	FY'23	FY'24
Expense	100 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	11 1 p 11
65 · ADMIN		
90-5005 · COUNCIL BENEFITS	84	72
90-5007 · MAYOR/COUNCIL EXPENSE	5,000	2,500
90-5010 · COUNCIL INSURANCE	2,950	4,117
90-5013 · ADVERTISING EXPENSE	2,500	2,500
90-5023 · CLERK SALARY	39,366	41,272
90-5024 · CLERK PAYROLL COSTS	3,139	3,285
90-5025 · CLERK BENEFITS	19,074	19,309
90-5031 · POSTAGE	2,500	2,500
90-5043 · MAYOR SALARY	1,250	0
90-5046 · MAYOR BENEFITS	21	18
90-5053 · MANAGER SALARY	39,474	40,659
90-5054 · MANAGER PAYROLL COSTS	3,084	3,174
90-5055 · MANAGER BENEFITS	4,478	4,780
90-5056 · MANAGER EXPENSES	500	500
90-5059 · GEN SUPER OVERTIME	5,500	3,500
90-5060 · GEN SUPER SALARY	32,791	33,775
90-5061 · GEN SUPER PAYROLL COSTS	2,993	2,915
90-5065 · GEN SUPER BENEFITS	16,977	17,267
90-5066 · PROJECTS SUPERINTENDENT SALARY	37,500	37,500
90-5067 · PROJECTS SUPER. PAYROLL COSTS	2,933	2,933
90-5068 · PROJECTS SUPER. BENEFITS	14,666	14,631
90-5069 · PROJECTS SUPER FUEL	750	750
90-5070 · ACCOUNTING OFFICE EQUIPMENT	15,000	12,000
90-5072 · PAYROLL PROCESSING CHARGE	2,500	4,000
90-5073 · PROJECTS SUPER. CELL PHONE	325	325
90-5074 · PROJECTS SUPER. EXPENSES	1,000	1,000
90-5075 · ACCOUNTING OFFICE SUPPLIES	3,000	4,000
90-5077 · PROJ. SUPER. CLOTHING ALLOWANCE	125	125
90-5080 · ANNUAL AUDIT	8,000	12,000
90-5085 · LEGAL COUNSEL	5,000	5,000
90-5097 · COMP PLAN REVIEW	7,500	5,000
90-6625 · MISCELLANEOUS EXPENSE	250	250
90-6626 · CAPITAL EXPENDITURES	24,473	86,654
Total 65 · ADMIN	304,703	368,311

	FY'23	FY'24
70 · PUMPING STATIONS	•	
90-6500 · PUMPING STATIONS SALARY	21,281	21,919
90-6501 · PUMPING STATIONS OVERTIME	3,000	4,000
90-6502 · PUMPING STATIONS PAYROLL COSTS	1,921	2,047
90-6503 · PUMPING STATIONS BENEFITS	7,744	7,719
90-6504 · MAINTENANCE/REPAIRS	60,000	60,000
90-6505 · PUMPING STATIONS ELECTRIC	28,000	28,000
90-6506 · PUMPING STATIONS/GAS/DIESEL	4,000	5,000
90-6510 · CELL PHONE ALLOWANCE	180	180
90-6511 · GENERAL ENGINEERING COSTS	10,000	5,000
90-6512 · PUMPING STATIONS INSURANCE	3,688	4,688
Total 70 · PUMPING STATIONS	139.814	138.553

	FY'23	FY'24
75 · WATER		
90-6307 · WATER SALARY	41,281	41,919
90-6313 · WATER OVERTIME	10,000	8,000
90-6314 · WATER PAYROLL COSTS	4,051	3,947
90-6323 · WATER BENEFITS	20,497	20,436
90-6324 · WATER HEATING OIL	6,000	4,000
90-6327 · WATER CHEMICALS	50,000	35,000
90-6333 · WATER ELECTRIC	40,000	45,000
90-6337 · WATER EQUIPMENT/SUPPLIES	15,000	12,000
90-6341 · WATER GASOLINE/DIESEL	3,500	3,500
90-6343 · WATER INSURANCE	3,688	4,688
90-6347 · WATER MAINTENANCE/REPAIRS	80,000	90,000
90-6348 · WATER VEHICLE REPAIRS	250	250
90-6352 · WATER UNIFORMS/SHOES	250	250
90-6353 · CELL PHONE ALLOWANCE	180	180
90-6355 · WATER TELEPHONE	1,600	1,600
90-6356 · WATER DUES & TRAINING	<b>75</b> 0	2,000
90-6367 · GENERAL ENGINEERING COSTS	15,000	10,000
90-6368 · WATER METER UPGRADE PROJECT	0	0
90-6369 · WATER PER PROJECT USDA	10,000	0
90-6374 · WATER MAIN REPLACEMENT PROJECT	0	10,000
90-7001 · STATE LOAN ADMINISTRATIVE FEE	2,243	2,243
90-7002 · STATE LOAN PAYMENT/WATER	50,288	49,843
90-7005 · FEDERAL PYMT./CLARIFIER LOAN 1	9,672	9,672
90-7006 · FEDERAL PYMT./CLARIFIER LOAN 2	3,720	3,720
90-7007 · CATHOLIC AVE & WELL LOAN	30,576	30,576
Total 75 · WATER	398,546	388,824

	FY'23	FY'24
80 · SEWER		
90-6357 · SEWER SALARY	67,215	68,631
90-6358 · SEWER OVERTIME	12,000	10,000
90-6359 · SEWER PAYROLL COSTS	6,251	6,207
90-6360 · SEWER BENEFITS	31,149	31,698
90-6361 · CELL PHONE ALLOWANCE	180	180
90-6362 · SEWER EQUIPMENT/SUPPLIES	20,000	20,000
90-6365 · SEWER LAB SUPPLIES	2,500	1,000
90-6370 · SEWER UNIFORM/SHOES	250	250
90-6373 · SEWER ELECTRIC	71,000	71,000
90-6377 · SEWER INSURANCE	3,688	4,688
90-6383 · SEWER CONTRACT LAB	25,500	28,500
90-6384 · SEWER SLUDGE DISPOSAL	15,000	12,500
90-6387 · SEWER MAINTENANCE/REPAIRS	50,000	60,000
90-6388 · SEWER CONTRACTUAL SERVICES	33,000	30,000
90-6392 · SEWER DUES & TRAINING	1,000	1,000
90-6393 · SEWER CHEMICAL PROCESS	4,000	2,000
90-6394 · SEWER TELEPHONE	950	950
90-6395 · SEWER VEHICLE MAINT/REPAIRS	1,000	500
90-6396 · SEWER GASOLINE/DIESEL	7,000	3,500
90-6398 · GENERAL ENGINEERING COSTS	30,000	25,000
90-6399 · ENR PROJECT	0	0
90-6507 · PS #4 LOAN PRINCIPAL	11,606	11,606
90-6508 · PS #4 LOAN INTEREST	3,885	3,885
90-7003 · FEDERAL PYMT./SEWER LOAN	59,276	59,276
Total 80 · SEWER	456,450	452,371
Total Expense	1,299,513	1,348,059