



MAYOR & COUNCIL
SPECIAL WORKSHOP MEETING MINUTES
October 22, 2019

***Meeting minutes are transcribed in a summarized format.
Tape recording of actual discussion is available at Town Office***

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, and Town Manager Resele.

Agenda

Vice Mayor Andrews made a motion to approve the agenda as amended. Councilmember Jones seconded the motion. All in favor. Motion carried.

New Business

Wesley Chapel Status

MDOT is going to reconstruct the culvert due to flooding on Rt20 at Wesley Chapel. A Town Hall meeting on Thursday, October 17th was held at the Fire House. MDOT presented their original plan which require moving The Town's Water and Sewer lines out of the way in order to sink pilings in the ground and install a concrete unit that would sit on the pilings. They are concerned about the ground sinking if the concrete unit sat on the ground under the road. They also discussed the interruption of traffic, cost to the Town and the timing of the project. The project would not start until 2023 and will not be the original plan as stated.

Town Hall

The Insurance Company will put together a proposal for what the total cost would be to repair all the water damage under the Town Hall's roof. The objective would be to put the building back to its original condition before the roof leak. In order to do so the roof must first be repaired or replaced. Need to get started on the Town Hall Renovation project as soon as possible as it would incorporate the roof.

Utility Rate Study

On Tuesday, October 22nd, Mayor Dawn Jacobs, Town Manager Robert Resele and Clerk-Treasurer Stephanie Loller met with Vicki Prettyman and Jean Holloway from SerCap about their Utility Rate Study. Rate model factors were reviewed. It was determined that everything was based on the 2019 budget and not the 2020 budget. SERCAP will go back and adjust everything to the 2020 budget. They will come back with new models that would suggest a no minimum water usage rate, a 3000 minimum usage rate, a 9000 minimum usage rate and what we have in place now, a 15,000 minimum usage rate. Edesville usage will be factored as it was not figured into the models discussed. Vicki will be back in a week or two with an update.

McCrone

Had a meeting with McCrone representatives at the Water Plant. The purpose of the meeting was to review a list of issues and planned resolution of the issues. Mayor Jacobs stated that she would be willing to sign a release of pending requests of USDA grant funds once a written commitment to the resolutions was received.

Old Business

Town Manager reported on the need for a generator for one of the wells at the water plant. Vicki Prettyman indicated that a FEMA grant might be available to help get that in place. As an option, two (2) bids have been requested for wiring the current generator in to the new well and making it operational. Current alarm system on the new well is still not working. Could just be an indicator or sensor going bad.

ENR Grant

MDE has agreed to the funding for the pumps that need to be replaced at the sewer plant. The pumps will be carved out of the ENR program as a first phase issue to accomplish this.

Mayor Jacobs asked for a motion to go in to Closed Session at 6:18pm to discuss employee matters and contract issues under General Provisions Art. 3-305(b)(1) "to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals" and 3-305(b)(14) "before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process", respectively. Motion to Close Meeting was made by Councilmember Collyer and seconded by Vice Mayor Andrews. All in favor. Motion carried.

Special Workshop Meeting reconvened at 7:20 PM.

Actions Taken in Closed Session

Engineer interviewed in closed session in connection with RFQ for a contract for on-call engineering services for the Town.

No Actions were taken in Closed Session

Vice Mayor Andrews made a motion to hirer George, Miles & Buhr, LLC (GMB) as the Town's On-Call Engineer. Councilmember Edwards seconded the motion. All in favor. Motion carried.

A motion to adjourn the Special Workshop Meeting was made by Vice Mayor Andrews and seconded by Councilmember Collyer. All in favor. Motion carried. Meeting adjourned 7:30PM.

Respectfully Submitted:

Cheryl M. Butler

Approved by:

Dawn Jacobs, Mayor

Beth Andrews, Vice Mayor

Carolyn Jones, Councilmember

Timmy Edwards, Councilmember

Eleanor Collyer, Councilmember