



MAYOR & COUNCIL
SPECIAL WORKSHOP MEETING MINUTES
January 22, 2020

***Meeting minutes are transcribed in a summarized format.
Tape recording of actual discussion is available at Town Office***

Mayor Jacobs called the meeting to order at 6:02 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele and Clerk-Treasurer Loller.

Agenda

Vice Mayor Andrews made a motion to approve the agenda as amended. Councilmember Collyer seconded the motion. All in favor. Motion carried.

New Business

CDBG Income Study -

Discussed dates of mailings:

Outside mailing date of January 31, 2020

Response date sometime mid-February

Hope to have 80% back by February 28, 2020

Applications for CDBG open on March 9, 2020

Applications are due by May 31, 2020

Decided signature of Mayor on letter with listing of all Councilmembers.

Transportation –

The Transportation Taskforce had its first meeting. Will be doing a business plan for presentation purposes. A small discussion was held regarding topics discussed in first meeting.

Closed Session

Mayor Jacobs asked for a motion to go in to Closed Session at 6:40 p.m. to discuss employee matters and contract issues under General Provisions Art. 3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals” and 3-305(b)(14) “before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process”, respectively. A motion to go into a Close Session was made by Vice Mayor Andrews and seconded by Councilmember Edwards. All in favor. Motion carried.

Special Workshop Meeting reconvened at 7:24 p.m.

Actions Taken in Closed Session

No actions were taken in closed session.

Budget Adjustments

A discussion on the Utility Fund budget adjustments was held and Vice Mayor Andrews made a motion to reallocate \$37,000.00 in various line items in the Utility Fund to the Capital Expenditure Fund Balance Reserve account. Councilmember Collyer seconded the motion. All in favor. Motion carried.

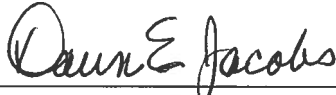
Discussion of potential General Fund budget adjustments was held. Review to be continued at Special Workshop meeting scheduled for January 30, 2020.

A motion to adjourn the Special Workshop Meeting was made by Councilmember Jones and seconded by Councilmember Collyer. All in favor. Motion carried. Meeting adjourned 8:35 p.m.

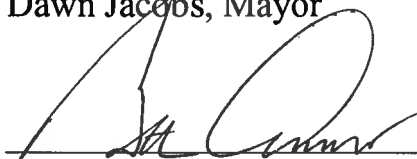
Respectfully Submitted:

Cheryl M. Butler

Approved by:



Dawn Jacobs, Mayor



Beth Andrews, Vice Mayor



Carolyn Jones, Councilmember



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember