



MAYOR & COUNCIL
REGULAR BUSINESS MEETING MINUTES
June 11, 2020

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. There are also available at Town Office****

Mayor Jacobs called the meeting to order at 6:02 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele, and Acting Police Chief Dempsey.

Agenda

Councilmember Collyer motioned to approve the agenda as amended. Councilmember Jones seconded the motion. All in favor. Motion carried.

Minutes

Vice Mayor Andrews motioned to approve the Regular Business Meeting minutes for April 16, 2020. Councilmember Edwards seconded the motion. All in Favor. Motion carried.

Vice Mayor Andrews motioned to approve the Closed Session Meeting minutes for April 18, 2020. Councilmember Edwards seconded the motion. All in Favor. Motion carried.

Councilmember Collyer made a motion to put the Regular Workshop Meeting minutes from May 4, 2020 in a summary form. Vice Mayor Andrews seconded the motion. Four in favor and Mayor Jacobs was opposed to the motion.

Vice Mayor Andrews made a motion to have the Special Conference Call Meeting minutes from May 7, 2020 revised. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews made a motion to approve the Special Conference Call Meeting minutes from May 20, 2020. Councilmember Collyer seconded the motion. Four in favor. Councilmember Edwards abstained as he was absent for the meeting.

Vice Mayor Andrews made a motion to revise the Special Budget Workshop Meeting minutes from May 26, 2020. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews made a motion to approve the Closed Session Meeting minutes from May 26, 2020. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews made a motion to revised in summary the Regular Business Meeting minutes from May 28, 2020. Councilmember Collyer seconded the motion. Four in favor and Mayor Jacobs was opposed to the motion.

Special Commentary – COVID-19

The Governor announced that indoor dining can take place. The most significant thing to Rock Hall specifically was getting the ability for the restaurants if they chose to have indoor dining at 50% Capacity and complying with all State restrictions.

The case count in Kent County of positive cases as of today was 88. The 21661-zip code has 13 cases and the rate for Kent County has dropped down to 8.9% and the State is at 7.25%.

If anyone who would like a test, please call the Health Department ahead and make an appointment for Monday or Wednesday. Bill Webb also asked that if you go to the testing site, please leave your pets at home.

Councilmember Collyer stated that the Bayside pool at the Bulkhead will not be opened according to Kent County Parks and Recreation.

Administrative Reports

Clerk-Treasurer Loller gave the financial report. (*)

Acting Police Chief Dempsey gave the police report. (*)

Streets and Sanitation

Will continue the street repairs consisting of potholes and getting the curbs and storm drains cleaned.

Beach signed will be updates. One sign has gone missing.

The gazebo is still closed at the beach.

Called Kent County Detention Center and asked about inmates helping clean out the ditches. They cannot support this endeavor at this time.

Water and Sewer Operations

Two repairs to Pump Stations 6 & 7 and they are back up and running.

Chlorine system annual service was preformed and has been guaranteed to be safe and useable.

Smoke test showed that Gratitude Marina had a drain that goes to the stormwater and sewer which has no valving to direct it either way. They are looking in to how they can take all the water, put it in a catch basin so it can't go into the sewer system. Haven Harbour's Waterman's Museum has a problem with the sewer line. It has a big opening under there and they are going to look at that. There is a sinkhole on Chesapeake Avenue that will need to be looked at next week. 60 to 70 properties did not have caps on there sewer line. Wilkens Avenue has a manhole on a riser that had moved over in the marsh area and every time there was a high tide the water flowed right in. The problem has been fixed. Town Manager Resele asked that the Town replace all the caps. Need to do this faster than later.

Town Manager Resele felt the smoke test did a good job in finding problems. Once everything is fixed and correct, there should be at least a 1 million-gallon sewage dropage.

Phase II of the chemical changeover is still being monitored and have done some more adjustments.

Low water pressure on Henry Avenue and Bayside Avenue. Henry Avenue will be worked on June 12, 2020 and Bayside is still being investigated.

Vice Mayor Andrews asked about the pump bearing repair and shaft at the WWTP. She wants to approve the expenditure.

Vice Mayor Andrews made a motion to approve an expenditure of up to \$30,000.00 to fix the bearing and drive on the OBT. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Parks & Recreation

They had a meeting and have some new plan for the 4th of July. There will be a house decorating contest and a vertical baby contest.

Councilmember Jones talked about Children at Play signed on Mercer Avenue. Acting Chief Dempsey felt speed limits signs were better but does advocate the Children at Play signs. They also talked about forming a small committee that will focus on street safety near the beach.

Councilmember Collyer made a motion to open the Playgrounds and Basketball courts with the provision that the lights don't be turned on until after the signs are put up. Vice Mayor Andrews seconded the motion. All in favor. Motion carried.

Planning and Zoning

Board of Appeals met 2 weeks ago and discussed a variance on Sharp Street and one on Main Street which were both granted.

Meeting on June 10, 2020 discussed the subdivision on Lawton Avenue where the old Moonlight Bay Marina used to be. The Board approved the division of that

parcel into 3 lots. The only other major issue was the property on Walnut Street with the flood plan management.

Chris Jakubiak included his monthly review of reports on permits in the packet.

Museum Board

No Meeting.

Communication Board

4x8 new signs are on order.

Transportation

Mayor Jacobs placed a call to get the transportation deposit back.

Old Business

There was a letter that the Fire Company sent out and it indicates the fireworks decision could change and basically, it's up to the Fire company to decide. Acting Chief Dempsey said the issue at hand is that it takes seven weeks to put an operation in plan to move 7-8 thousand people in and out of Town. Bill Webb forwarded a letter from the Maryland State Police stated you cannot proceed unless the Governor order changes. A discussion followed and Mayor Jacobs suggested that the Police Department be involved in the Fire Companies planning efforts.

CDBG Income Survey moved the application deadline to October 2, 2020 and will turn around decision with 30 days. Vice Mayor Andrews wants to see some reports to look at the data and determine what is the best way to get further information like telephone calls, another mailing, etc. Mayor Jacobs will reprint them. A discussion followed.

Finalizing the vote by consensus of the data center. Mayor Jacobs did not write the support letter and suggested not sending a letter of support because of the new

stipulations that came up. Mayor Jacobs read how the votes were and asked for a motion to formalize the consensus vote.

Vice Mayor Andrews made a motion to finalize the vote that was taken on May 28, 2020 regarding the data center. Councilmember Collyer seconded the motion. All in favor. Motioned carried.

Update on Loans

Vice Mayor Andrews reached out to The Peoples Bank to look at and reconsider the rate that are on the current loans. They did and said they cannot amend those rates at this time. Vice Mayor Andrews said she will reach out to USDA because that's the bigger portion of the debt and see what can be done. She will also reach out to two financial advisors. A discussion followed.

New Business

Town Manager Resele got a quote of \$5,200.00 to fix the ramp at the Municipal Building because an employee's foot fell through the plank.

MDIA will look at house and lot violation in the Town.

Code Red can support 2.5 minutes on verbal text.

Mosquito spraying will start Monday, June 22, 2020.

Next Meeting Dates

Monday, June 29, 2020 – Utilities Board Meeting and Mayor & Council Regular Workshop Meeting

Thursday, July 9, 2020 – Mayor & Council Regular Business Meeting

Closed Session

Vice Mayor Andrews made a motion to recess the meeting and to go into closed session at 7:59 p.m. under General Provisions Art. 3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Actions Taken in Closed Session

Reviewed qualifications of potential new employee for Public Works departments being recommended Town Manager.

Motion to allow Town Manager to offer a compensation range of \$17.50 to \$19.50/hr made by Councilmember Andrews, seconded by Councilmember Collyer. Councilmember Andrews voted in favor, Councilmember Collyer voted in favor, Councilmember Edwards voted in favor, Councilmember Jones voted in favor, and Mayor Jacobs voted in favor. Motion carried.

Motion to adjourn the Regular Business Meeting at 8:24 p.m. was made by Councilmember Collyer. It was seconded by Councilmember Jones. All were in favor. The motion carried.

(*) See Town Manager’s, Financial and the Police Report for further details.

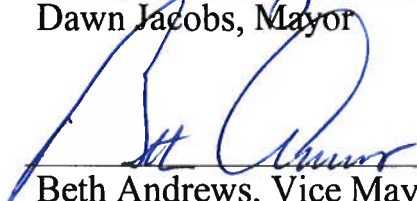
Respectfully Submitted:

Cheryl M. Butler

Approved by:



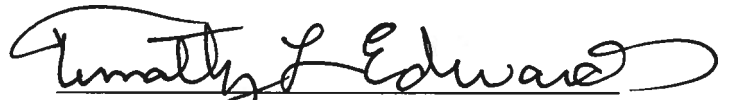
Dawn Jacobs, Mayor



Beth Andrews, Vice Mayor



Carolyn Jones, Councilmember



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember



COUNCIL

REGULAR BUSINESS MEETING MINUTES

Town Manager's Report

June 11, 2020

A. Administrative Reports

- a. Financial Report

B. Departments Reports

- a. Street & Sanitation

- Street repairs
- Cleaning of curbs on Sharp and Main Streets – Liberty next
- Will update Beach signs
- No support from Kent Co Detention center for ditches at this time

- b. Water & Sewer

- Monthly Report
- Repair of Pump stations #6 & #7
- Chlorine system annual service
- Smoke Test Update – Marina, Waterman Museum, sink hole Chesapeake, 60 – 70 clean outs, riser in the marsh Wilkins, misc. houses and sidewalks
- Phase II of chemical changeover - still monitoring
- Low water pressure on Henry and Bayside (repairing tomorrow)

- c. Parks and Rec

- Playgrounds???
- Basketball court???
- CC restrooms???

- d. Planning and Zoning

- Planning Commission meeting–virtual meeting 6.10.2020
- Weekly update conference call
- Review of Report on Permits

- e. Museum Board N/A

- f. Communication Board N/A

- g. Transportation N/A

C. Old Business

- a. Waiting on “Change Letter” from McCrone for Catholic Ave project
- b. Cares Act – submitting Hazard pay on Monday

D. New Business

- a. Ramp Repair – employee's foot fell through plank
 - Wood planks rotten
 - Quote for complete ramp \$5,200
- b. New Road message event signs – on order
- c. MDIA sending inspector for housing and lot violations
- d. Code Red can support 2 ½ minutes on Verbal text
- e. Rock Hall mosquito spraying will start on the Week of 22nd of June

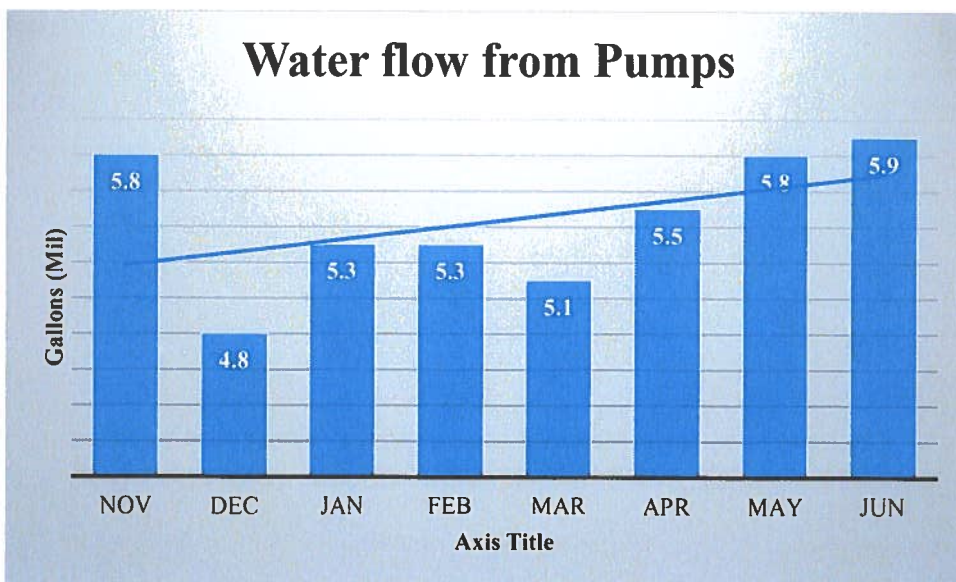


Town Manager's Report

June 11, 2020

Water Plant Report

Water flow from Pumps	5.9 million gallons
Daily Average	192,000 gallons
Condition of Plant	4R well running
Chlorine	585 lbs.
Lime	2950 lbs.
Fluoride	7.5 gallons
Aluminum Chloralhydrate (ACH)	85 gals
Back Flush	106,000 gals





Waste Water Sewer Plant Report

Total Flow June	10,697,000 gallons
Average Flow per Day	345,000 gallons per Day
Total Rainfall	3.9 inches
Condition of Plant	OBT bearing and Shaft being repaired

