



MAYOR & COUNCIL
REGULAR BUSINESS MEETING MINUTES
September 10, 2020

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at Town Office****

Mayor Jacobs called the meeting to order at 6:01 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele, Clerk-Treasurer Loller, and Police Chief Dempsey.

Agenda

Vice Mayor Andrews made a motion to approve the agenda as presented. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Minutes

Vice Mayor Andrews made a motion to approve the Regular Business Meeting minutes for August 13, 2020. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews made a motion to approve the Closed Session Meeting minutes for August 13, 2020. Councilmember Edwards seconded the motion. All in favor. Motion carried.

COVID-19 Challenge

The State is moving into Stage 3 with obvious precautions. Kent County positivity rate is 3.5% which is up but the State of Maryland positivity rate is down to 3.7 %. violations. Flu shots will be available to the Kent County Health Department for free.

Administrative Reports

Clerk-Treasurer Loller gave the financial report. (*)

Police Chief Dempsey gave the police report. (*)

Streets and Sanitation

Received a \$12,250.00 quote from Brambles to repair a storm drain and road on Bayside Avenue.

Vice Mayor Andrews made a motion to approve the spending of \$12,250.00 to have storm drain and road on Bayside Avenue repaired. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Still waiting on a quote for the motion lights at the Civic Center.

Town installed the purple lights on main street for Kent Goes Purple.

Water and Sewer Operations

Town Manager Resele read the Water Plant monthly report which is attached.

Variable Speed Drive (VSD) is ready to be installed for well #4

Still waiting on horizontal tank testing on the sand filter.

Will be looking for a quote on a 10-year water tank maintenance contract.

Town Manager Resele read the Sewer Plant Monthly report which is attached.

PS#2 needs valve replaced – still waiting on a quote,

PS#4 needs to be repaired – looking for quotes.

Still need more spare parts for all pump stations.

Vice Mayor Andrews made a motion to purchase the spare parts needed for pump station repairs as outlined in Town Managers report Councilmember Edwards seconded the motion. All in favor. Motion carried.

Parks & Recreation

Moved the dugouts to the water plant warehouse.

Talked to Donna Legg about Halloween and the P & R will try to plan something out.

Next meeting will be Wednesday, September 16, 2020 at 6:30 pm.

Planning and Zoning

A weekly meeting was held today. Need to get Ordinance prepared for new fee schedule. Discussed a possible DNR Grant. Chris will talk to them and probably file for the Grant next year for 2022-2023 money.

Need to possibility rezone wetland properties on Rock Hall.

Board of Appeals meeting will be September 17, 2020 at 7:00 pm.

Planning and Zoning meeting will be October 14, 2020 at 7:00 pm.

Museum Board

Nothing to report

Communication Board

Nothing to report

Transportation Board

Nothing to report

Old Business

Loan Refinancing

Vice Mayor Andrews had a conversation with Davenport, and they need additional information to proceed.

CDBG Income Survey

262 surveys have been mailed back so far.

Security cameras

Have a 30-day quote to put up four cameras at different places in the town. One at Civic Center, the Beach, the Village and at the Lagoon. A discussion followed and the Council wants to have a meeting with the vendor that sells and installs the cameras.

Legal Personal Policy Manual

Legal will do a new manual for \$3,500.00 with recommendations from the Council, Town Manager and Clerk-Treasurer.

Vice Mayor Andrews made a motion to spend \$3,500.00 to have MacLeod Law Group update a new Personnel Policy Manual for the Town. Councilmember Jones seconded the motion. All in favor. Motion carried.

Transportation Deposit Money

Need to find where the \$5,000.00 deposit money is for the Trolley and will request to have it returned. The Bus Company wants to make \$1,000.00 a month payment on the money.

New Business

Events

The Fire Company wants to have Fireworks on Saturday, October 31, 2020. The President said they guaranteed people that donated that there would be fireworks this year. Town Manager Resele said they will need to file a Special Events Permit which has to be approved by the Council.

Next Meeting Dates

Thursday, October 8, 2020 – Mayor & Council Regular Business Meeting.

Monday, September 28, 2020 – Utilities Board Meeting and Mayor & Council Regular Workshop Meeting.

Closed Session

Vice Mayor Andrews made a motion to recess the meeting and to go into closed session at 7:59 p.m. under General Provisions Art. 3-305(b)(8) “to consult with staff, consultants, or other individuals about pending or potential litigation matter, respectively. Councilmember Edwards seconded the motion. All in favor. Motion carried. Councilmember Jones had already closed the virtual meeting and did not vote.

Actions Taken in Closed Session

None

Adjournment

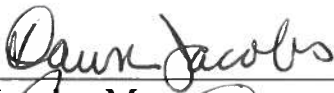
Motion to adjourn the Regular Business Meeting at 8:23p.m. was made by Vice Mayor Andrews. Councilmember Edwards seconded the motion. All in favor. The motion carried.

(*) See Town Manager’s, Financial and the Police Report for further details.

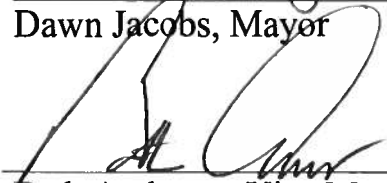
Respectfully Submitted:

Cheryl M. Butler

Approved by:



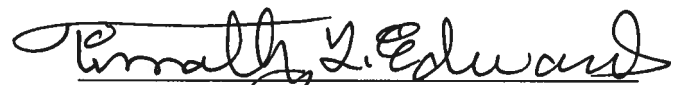
Dawn Jacobs, Mayor



Beth Andrews, Vice Mayor



Carolyn Jones, Councilmember



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember