



**MAYOR & COUNCIL**  
**REGULAR WORKSHOP MEETING MINUTES**  
June 29, 2020

*\*\*\*Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. There are also available at Town Office\*\*\**

Mayor Jacobs called the Regular Workshop meeting to order at 6:30 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Collyer, Councilmember Edwards, and Town Manager Resele.

**Agenda**

Vice Mayor Andrews motioned to approve the agenda as amended. Councilmember Jones seconded the motion. All in favor. Motion carried.

**Minutes**

Vice Mayor Andrews motioned to approve the Regular Workshop meeting minutes for June 1, 2020. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews motioned to approve the Special Budget Workshop meeting minutes for May 26, 2020. Council Collyer seconded the motion. All in favor. Motion carried.

Vice Mayor Andrews motioned to approve the Special COVID-19 Conference Call meeting minutes for May 7, 2020. Councilmember Jones seconded the motion. All in favor. Motion carried.

## **Correspondence**

MML reached out to each municipality to sign Presidents Spiegel's Racial Injustice Statement.

Mayor Jacobs read a statement from the newsletter: The Maryland Municipal League condemns racism, bigotry, and hatred in all forms. We are committed to the values written into the U.S. Constitution that express freedom, justice, and equality, which should be at the heart of every level of government in America, especially the municipal governments that are closed to the People.

Councilmember Collyer made a motion to add the Town of Rock Hall to the statement provided by MML regarding racial injustice. Vice Mayor Andrews seconded the motion. All in favor. Motion carried.

There was also a request for a letter of support from Eastern Neck Island to apply for and hopefully receive funding for the Hooked-On Fishing Event June 2, 2021.

Vice Mayor Andrews made a motion to send a letter of support for the Hooked-On Fighting Event on June 2, 2020. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Kelly Gordon has some people who want to name a ballfield in honor of someone. She wants to know if the Town would be receptive to that kind of donation, how much and can the Town accept a charitable donation.

Vice Mayor Andrews made a motion to accept the donation for a commemoration of the ballfield to an individual or individuals in exchange for the donation. Councilmember Jones seconded the motion. All in favor. Motion carried.

There was also a letter talking about how the Trams need to come back to Rock Hall.

## **COVID-19**

The positive rate for Maryland is 4.2% and Kent County is 2.26%. The hospital rate is down and so is the death rate.

The public drive thru for testing is operational out at the Public Works building on Route 291.

## **CARES Funding**

The application has been submitted and approved by the County. Approval has been given to pay the Police Officers their hazard pay.

## **RFQ Projects**

No change from the last meeting.

## **Ditch Renovation Project**

Nothing new. There was a discussion about different options about how to clean out the ditches. Need for an assessment to know what to do and when to start the project.

## **Municipal Building Improvements**

The Police door glass is damaged. Had Cochran Glass give an estimate and they want to replace the door completely to a single door that is handicapped accessible. \$3,200.00 for everything.

## **Special Events**

Fall Fest has sent in their application. Vice Mayor Andrews said that the Town needs to enforce the special events permit so that the Town can plan in advance if they need outside assistance. A discussion followed.

## **Status of Grants**

Maryland Heritage Emergency Grant – Town requested \$85,000.00 for the Town Hall roof repair. Will hear something by mid-July after they review the application.

Mid-Shore Community Foundation – Have heard nothing since February.

Chesapeake Bay – Plant grass at the beach and put in double snow fence for next winter.

US Department of Agriculture - \$25,000.00 for the purchase on a new lawn mower and trailer to haul equipment.

Rural Maryland Council – Still on the list.

## **Status of Loan Refinancing**

Vice Mayor Andrews said that the USDA does not have a program to refinance loans. Spoke with Wye River and Davenport which are two financial advisors that were recommended, and both can provided services if needed. They would both look for commercial finance. Need to find out if the USDA loans can convert to commercial loans. The problem is some USDA loans are over 30 years. DHCD is a state program which are tax exempt money and you can't take tax exempt money to pay of taxable loans. The Peoples Bank loans may not be eligible, and any borrowing has to be for 10 years. The Council requested to have a Special Meeting to meet with all three groups.

## **CDBG Income Survey**

The data base is completely up to date. Need 636 to get to 80%. The biggest issue is the people that live outside of town limits. Need to ask the County to help with responses that are billed by the County because they didn't understand they are a part of Rock Hall water and sewer.

Mayor Jacobs showed a new letter that will be sent or left at the door.

The CDBG application is due by October 2, 2020 and the completed survey deadline is the same. So, everything must be done by early October.

Mayor Jacobs said there will be an application workshop on August 18, 2020 and a discussion followed.

### **Next Meeting Dates**

Regular Mayor & Council Meeting will be Thursday, July 9, 2002

Next Regular Workshop Meeting will be Monday, August 3, 2020.

### **Closed Session**

Vice Mayor Andrews made a motion to recess the meeting and to go into closed session at 8:00 p.m. under General Provisions Art. 3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. Councilmember Edwards seconded the motion. All in favor. Motion carried.

### **Actions Taken in Closed Session**

Schedule of all employees’ compensation after salary adjustments effective July 1 was reviewed by Council with Town Manager.

### **Adjournment**


Motion to adjourn the Regular Business Meeting at 8:20 p.m. was made by Councilmember Collyer. It was seconded by Councilmember Jones. All were in favor. The motion carried.

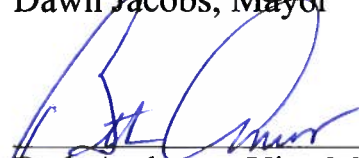
(\*) See Town Manager’s Report for further details.

Respectfully Submitted:

\_\_\_\_\_  
Cheryl M. Butler


Approved by:

  
\_\_\_\_\_  
Dawn Jacobs, Mayor

  
\_\_\_\_\_  
Beth Andrews, Vice Mayor

  
\_\_\_\_\_  
Carolyn Jones, Councilmember

  
\_\_\_\_\_  
Timmy Edwards, Councilmember

  
\_\_\_\_\_  
Eleanor Collyer, Councilmember



## **Workshop Items**

1. Cares Act Funding
  - Application submitted and accepted
  - Will submit invoice this week to receive payments
2. RFQ – N/A
3. Ditch Renovation – N/A
4. Status of Special Events
  - Received check and application for Fall Fest – need to review later in summer
5. Status of Grants per Valerie Mann:
  - **Maryland Heritage Areas Authority Emergency Grant-** We requested \$85,000 for the town hall roof. We will hear something after their 7/9 meeting to review the applications.
  - **Mid-Shore Community Foundation,** Easton- Dawn made an informal request for funds for the roof. We have heard nothing since mid-February. I sent an inquiry about a week ago and have heard nothing. I think that Dawn should contact them in order to ensure getting a response.
  - **Chesapeake Bay Trust-** I am working on an application for funds to plant grasses on the beach and to install a snow fence. This application is due on 8/4.
  - **US Dept. of Agriculture-** I have just started work on an application for \$25,000 to purchase a lawn mower and trailer. These applications may be submitted at any time.
6. **Cost to replace Police Door**
  - **\$3,208.85**
  - **Single door with sidelite**
  - **Lead time 4-5 weeks lead time**
  - **Replace broken glass - \$313.50**