



**MAYOR & COUNCIL**  
**UTILITIES BOARD MEETING MINUTES**  
June 1, 2020

*\*\*\*Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. There are also available at Town Office\*\*\**

Mayor Jacobs called the meeting to order at 6:05 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, Town Manager Resele and Clerk-Treasurer Loller.

**Agenda**

Councilmember Jones motioned to approve the agenda for June 1, 2020. Vice Mayor Andrews seconded the motion. All present in favor. Motion carried.

**Minutes**

Vice Mayor Andrews motioned to approve the Utilities Board meeting minutes for May 4, 2020. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

**Sewer Allocation Report**

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

## **Sewer Credits Request**

5647 South Main Street – A discussion followed, and it was decided to table for now. Will also send a plumber to the house for the homeowner to look for leaks.

## **Water and Sewer Plant Updates**

Town Manager Resele's report is attached for details and he stated not much has changed since last Thursday's meeting.

The Town Manger also spoke about the need to purchase same spare parts for the chlorine cylinders and apparatus. There are no spare parts which would be needed in case of damage. It will cost \$3,100.00 to buy the kit of spare parts and update the system. Mayor Jacobs suggested to wait until the new financial year rolls over because there is already a challenge on the Utility Fund Budget. Mayor Jacobs also said she liked the idea; it was just about the timing given what is going on in the utilities financial and there really is not extra money but come July 1, 2020 it will probably be a good move to make.

Vice Mayor Andrews made a motion to approve the purchase of the Choline spare parts needed roughly for \$3,100.00 after the beginning of the fiscal year. Councilmember Collyer seconded the motion. All in favor. Motion carried.

The Town Manager said that starting tomorrow morning, they will start the chemical trial at the Water Plant.

## **Wastewater Treatment Plant**

A bearing failed this morning of the OBT, and it had to be replaced. Will get estimate.

Vice Mayor Andrews made a motion to purchase and install a new bearing for approximately \$6,700.00. Councilmember Edwards seconded the motion. All in favor. Motion carried.

## **Utilities Projects**

### **Water Plant Check Valve Replacement**

Mayor Jacobs said it is important to get the USDA Grant done and finalize the \$16,000.00. Nothing will be given to McCrone, so just need one number to put into the letter. Mayor Jacobs also wants to sign the letter and get the package off to McCrone. They will sign off on the package and turn it in to Teri. It can be turned around in 2 or 3 day. She also said there needs to be a meeting set up with Teri.

### **Kent County Waste Services Agreement**

Mayor Jacobs asked if the Town has been able to identify the gallons associated with the topping off of the tower in Edesville. Town Manager Resele said no because they were using the bypass valve. Mayor Jacobs said that the meter was placed where there would be a savings to the Town. There will be houses beyond that point that right now are on the counties side of the meter and the county is billing them. There needs to be a focus on what to do about those houses. Should they be a part of the Rock Hall side or not?

Next Utilities Board Meeting will be Monday, June 29, 2020 at 6:00 pm

## **Adjournment**

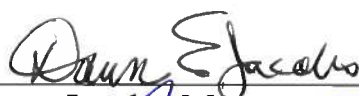
Councilmember Collyer made a motion to adjourn the Utility Board Meeting. Councilmember Jones seconded the motion. All present in favor. Motion carried. Meeting adjourned at 6:37 p.m.

Respectfully Submitted:

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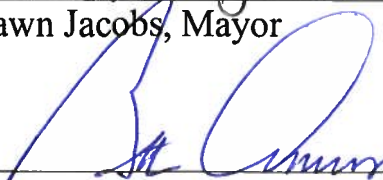
Cheryl M. Butler

Approved by:



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Dawn Jacobs, Mayor



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Beth Andrews, Vice Mayor



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Carolyn Jones, Councilmember



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Timmy Edwards, Councilmember



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Eleanor Collyer, Councilmember