



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
August 31, 2020

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. There are also available at Town Office****

Mayor Jacobs called the meeting to order at 6:01 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones, Councilmember Edwards, Councilmember Collyer, and Town Manager Resele.

Agenda

Vice Mayor Andrews motioned to approve the agenda as presented. Councilmember Jones seconded the motion. All present in favor. Motion carried.

Minutes

Councilmember Collyer motioned to approve the Utilities Board meeting minutes for August 10, 2020 as corrected. Vice Mayor Andrews seconded the motion. All present in favor. Motion carried.

Sewer Allocation Report

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

Sewer Credits Request

Rock Hall Landing Marina cannot find the source of the problem. Had a discussion with the owner and still don't have a reason for the high meter read. Town Manager Resele and the owner of the Marina will have a meeting with the manufacturer of the water meter to discuss this situation.

Water and Sewer Plant Updates

Replaced the VFP drive and will switch back to the new well. Also replaced the butterfly valve at the water plant.

Will need to look into where the shut off valves are throughout the Town as some have been paved over through the years.

Water leak on Walnut Street will be repaired on Thursday, September 3, 2020. North Point Marina will notify their customers that their parking lot will not be available that day.

Town Manager Resele's report is attached for details.

Wastewater Treatment Plant

Worked on the sand filters as they are in bad shape.

Cleaned out all beds again.

RAS #4 pump is running well since being rebuilt.

Utilities Projects

ENR Grants

DSI won the bid for the pumps. Working with GMB to have pumps ordered which will take about 14 days. Should have all 3 pumps modernized in 16 weeks.

Water Meter & Utility Billing Software Upgrade

Received five-meter bids on Friday. Working with GMB on which one to choose.

Water Plant Filtration Solution

Nothing new.

Water Plant Check Value

Nothing new.

Water Plant Well Alarm

The alarm system for water plant is on order, just waiting for parts.

2017 USDA Water Improvement Project

Still waiting. The spreadsheet needs to be signed by the Town to finalize.

Kent County Waste Services Agreement

New meter reading on September 1, 2020. Need to sit down and decide whether to change service agreement.

Energy Audit

Hope Clark is scheduled for the next meeting on September 28, 2020 to present a Power Point presentation to see if they can help the Town on energy savings.

Next Meeting Dates

Next Utilities Board Meeting will be Monday, September 28, 2020 at 6:00 pm.

Adjournment

Councilmember Jones made a motion to adjourn the Utility Board Meeting. Councilmember Edwards seconded the motion. All present in favor. Motion carried. Meeting adjourned at 6:45 p.m.

Respectfully Submitted:

Cheryl M. Butler

Approved by:

Dawn Jacobs, Mayor

Beth Andrews, Vice Mayor

Carolyn Jones, Councilmember

Timmy Edwards, Councilmember

Eleanor Collyer, Councilmember