



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
November 2, 2020

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office****

Mayor Jacobs called the meeting to order at 6:01 p.m. In attendance were Vice Mayor Andrews, Councilmember Jones (virtual), Councilmember Edwards, Councilmember Collyer, and Town Manager Resele.

Agenda

Vice Mayor Andrews motioned to approve the agenda as presented. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Minutes

Vice Mayor Andrews motioned to approve the Utilities Board meeting minutes for August 31, 2020. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Sewer Allocation Report

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

Sewer Credits Request

5909 Main Street – Tim Moore requested a sewer credit.

Councilmember Edwards made a motion to approve a sewer credit of \$323.28 to Tim Moore. Vice Mayor Andrews seconded the motion. All in favor. Motion carried.

6052 Lawton Avenue – Richard Kron requested a sewer credit.

Vice Mayor Andrews made a motion to denied the sewer credit for Richard Kron. Councilmember Edwards seconded the motion. All in favor. Motion carried.

21244 Loller Lane – John Foran requested a sewer credit.

Councilmember Collyer made a motion to approve a sewer credit of \$443.02 to John Foran. Councilmember Edwards seconded the motion. All in favor. Motion carried.

Water Plant Updates

Found a major water leak on Chesapeake Avenue leading to the Civic Center which needs a new line. Requested bids for the new line to be boarded underground, \$1,350.00 was the low bid.

Vice Mayor Andrews made a motion to accept the bid of \$1,350.00 to repair the leak at the Civic Center. Councilmember Collyer seconded the motion. All in favor. Motion carried.

Alarm system will be wired this week.

New Meters in Water Plant were installed and are working.

Town Manager Resele's report is attached for details.

Wastewater Treatment Plant Updates

Root Blower has been ordered for WWTP.

DSi awarded RAS pump and installation contract.

Utilities Projects

ENR Grants

Draft for PER for ENR project sent to MDE for review and questions before presentation to the Council.

Water Meter & Utility Billing Software Upgrade

Construction bids received on Friday, October 30, 2020 – lowest bidder was JJID

Water Plant Filtration Solution

Nothing new.

Water Plant Check Value

Has been finished

Water Plant Well Alarm

The alarm system will be wired and ready for installation

2017 USDA Water Improvement Project

No update.

Kent County Waste Services Agreement

Meeting next week to review and discuss issues with Mike Moulds.

Energy Audit

Nothing new.

Next Meeting Dates

Next Utilities Board Meeting will be Monday, November 30, 2020 at 6:00 pm.


Adjournment

Councilmember Collyer made a motion to adjourn the Utility Board Meeting. Councilmember Edwards seconded the motion. All in favor. Motion carried. Meeting adjourned at 6:34 p.m.

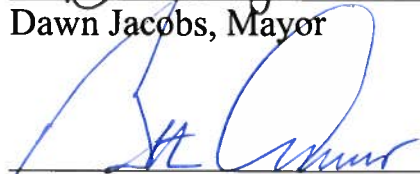
Respectfully Submitted:

Cheryl M. Butler

Approved by:



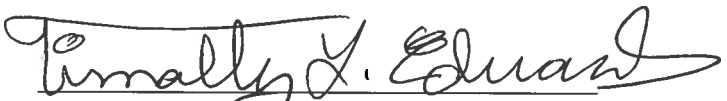
Dawn Jacobs, Mayor



Beth Andrews, Vice Mayor



Carolyn Jones, Councilmember



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember