



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
November 3, 2022

****Meeting minutes are prepared in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office****

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Cook, Town Manager Resele, Clerk-Treasurer Loller attended virtually. Councilmember Collyer was absent.

Agenda

Vice Mayor Jones made a motion to approve the agenda as presented. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Minutes

Councilmember Cook made a motion to approve the Utilities Board meeting minutes for October 3, 2022. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Sewer Credits Request

None to report.

Sewer Allocation Report

Town Manager Robert Resele stated there were no changes.

Water System Upgrade Project

GMB Preliminary Engineering Report presentation by Katherine McAllister for the Rock Hall Water System PER.

Water Plant Operations Update

Monthly Readings:

- a. Running Well 4
- b. 298 hours of operation
- c. 5.8 million gals
- d. 495 gals of Chlorine
- e. 367-gals of Caustic
- f. 433 gals of PACL
- g. 4.88 gals of Fluoride

Wastewater Treatment Plant Operations Update

Monthly Readings:

- a. 4.5 inches of rain
- b. 5.1 million of gallons through the plant

Waste liquid pump #1 repaired controls – \$1,792.10
Would not operate in automatic mode.

Councilmember Cook made a motion to approve the expenditures of \$1,792.10 for the repairs on waster liquid pump #1. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

Headworks –

New Bar Screen arrived 11/2/2022
12/21/2022 for substantial completion.

Invoice for Sewer Plant (76 input signals) alarms - \$6,954.00.

Councilmember Cook made a motion to approve \$6,954.00 for the alarms at the Sewer Plant. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

Pump Station Updates

New Alarm System for all 9 Pumping Stations.

2. Status of Pump Stations:

- a. #1 running – #2 will repair this week.
- b. #2 running with Pump #1– Need to purchase new Pump for #2 position) – need funding.
 - #1 pump shaft repair and seal.
 - #2 pump \$47,565 for two new pumps and \$30,554 for one pump.

Councilmember Cook made a motion to authorize Town Manager Resele to rearrange funding as previously for the Pump Station \$30,545.00. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

- c. #3 – #1 pump running.
 - #2 pump need valve repaired for Pump removal.
- d. #4 – Ordering in Flow meter – ARPA funding.
- e. #5 – OK
- f. #6 – OK
- g. #7 – Rebuilt motors (3) replaced and running – rewired both control panels (old, damaged wiring)
 - Nilo – wiring \$807.00
 - Hills – \$2,692.71

Vice Mayor Jones made a motion to pay Nilo \$807.00 for the rebuilt motor and rewiring at PS#7 and to pay Hills bill at \$2,692.71. Councilmember Cook seconded the motion. All present in favor. Motion carried.

h. #8 – OK

i. #9 – OK (new alarm system up and running)

Utilities Projects:

ENR Grants

GMB active in design. Town to collect water samples and send to UV vendor to determine impact of dissolved iron in water. Had call w/MRDC, GMB sent them PER. MRDC to explore options for additional grant funding and reach out to USDA. Had a call with MDE/MDRC/USDA/GMB about other possible funding. Follow meeting scheduled for November 4, 2022.

Headworks Replacement – WWTP

Equipment on site November 2, 2022, new schedule show December 21, 2022 for substantial completion.

Pump Stations Upgrade/Replacement

Added to MRDC Circuit Rider list / will complete application when available (#2 Pump Station is priority) Applications open 12/1/2022 close 1/31/2023.

Water Meter & Utility Billing Software Upgrade

MRDC assisting to determine how Town can use remaining project funding to complete installation of water meters.

Water Plant Filter Solution

Presentation by Katherine McAllister from GMB.

Water Tower Refurbishment

Liberty Street Tower will be first project to start maintenance and refurbishment. Start date TBD. Water Plant project includes remaining 9 years

Grant for Haven Road

Reviewing pricing for Project (new quote from Bramble) GMB active in design. MRDC wants to set up meeting w/funding agencies to look for additional funding as funding obtained thus far is likely insufficient to fully fund all of Haven Road improvements scope.

2017 USDA Water Improvement Project Finalization

MRDC contacting USDA to get final resolution.

Kent County Water Service Agreement

Quoting installation cost for new meter (RFQ).

Civic Center Drainage

Presentation on November 11, 2022 by GMB delivered Drainage Report to Town on 9/30. Need Town to review and determine on proceeding with recommended improvements. Next step is to contract with GMB to prepare design/bidding documents and permit the work. Then Bid to obtain a GC.

Councilmember Cook – Sewer Plant Liaison – Discussion Points

Nothing to report

Public Works Financing Forecast

Nothing to report.

Energy Audit

Setting up meeting with ESMEC Energy Trust to discuss our energy program.

Next Meeting Dates

Next Utilities Board Meeting – Monday, November 28, 2022 at 6:00 pm.

Adjournment


Councilmember Edwards made a motion to adjourn the Utility Board Meeting. Vice Mayor Jones seconded the motion. All present in favor. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully Submitted:

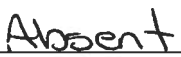

Cheryl M. Butler

Approved by:


Dawn Jacobs, Mayor


Carolyn Jones, Vice Mayor


Tim Edwards, Councilmember


Eleanor Collyer, Councilmember


James Cook, Councilmember