



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
April 4, 2022

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office****

Mayor Jacobs called the meeting to order at 6:00 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Councilmember Cook and Town Manager Resele.

Agenda

Councilmember Edwards made a motion to approve the agenda as presented. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Minutes

Councilmember Collyer made a motion to approve the Utilities Board meeting minutes for February 28, 2022 as presented. Vice Mayor Jones seconded the motion. All in favor. Motion carried.

Sewer Credits Request

Nothing to report.

Sewer Allocation Report

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

Water Plant Operations Update

New AMI Meter are being installed.

New PH meter will be purchased for \$1,105 which is a better price.

Wastewater Treatment Plant Operations Update

ProStart installed and trained on recording software “Fastware” data not complete for this presentation.

#3 Clarifier offline for repairs – plugged feed line to RAS pump. Will be setting up a high-pressure pump to open feed line.

Pump Station Updates

Still having continued issues with rags being flushed down the system.

Pump Station #7 needs to have the pump repaired at the cost of \$2,104.30.

Councilmember Edwards made a motion to fix the pump in the amount of \$2,104.30. Councilmember Cook seconded the motion. All in favor. Motion carried.

Utilities Projects:

Water Town Maintenance

Suez Presentation

Robert Mourlas from Suez gave a presentation on the water tower maintenance package for preventative maintenance.

The two (2) companies Southern Corrosion and Suez presented their presentation now the RFP will be issued.

ENR Grants

Design, Engineering and Construction Documents being review Board of Public Works – District 36 items will be on the 04-06-2022 Agenda.

Headworks Replacement – WWTP

Project time chart has been completed and crew on site to survey project to remove old system that's not operational.

Pump Stations Upgrade/Replacement

Nothing to report.

Water Meter & Utility Billing Software Upgrade

Tyler Tech and Kamstrup are working on integration of software.

Water Plant Filter Solution

Nothing to report.

Water Plant Improvement and Water Lines Replacement

PER will be ready to present in May.

Grant for Haven Road

Is being reviewed by different State Agencies. Survey has been completed.

2017 USDA Water Improvement Project Finalization

Waiting on USDA meeting.

Kent County Water Service Agreement

Nothing to report.

Councilmember Cook – Sewer Plant Liaison – Discussion Points

Councilmember Cook said the FOG doorhangers were ready to go out. He also stated that the doorhangers to inform the residents what should and should not go down the drain to the sewer are almost ready for the Council to look at.

Public Works Financing Forecast – Community Development Agency Resource

Town Manager Resele presented a report showing what the projected projects will cost the Town. Report Attached.

Energy Audit

Nothing to report.


Next Meeting Dates

Next Utilities Board Meeting will be Monday, May 2, 2022 at 6:00 pm.

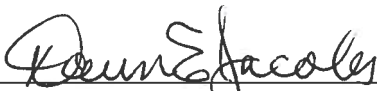
Adjournment

Vice Mayor Jones made a motion to adjourn the Utility Board Meeting. Councilmember Edwards seconded the motion. All in favor. Motion carried. Meeting adjourned at 7:18 p.m.

Respectfully Submitted:


Cheryl M. Butler

Approved by:


Dawn Jacobs, Mayor


Carolyn Jones, Vice Mayor


Tim Edwards, Councilmember


Eleanor Collyer, Councilmember


James Cook, Councilmember