



MAYOR & COUNCIL
UTILITIES BOARD MEETING MINUTES
January 31, 2022

****Meeting minutes are transcribed in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link:*

<http://townhallstreams.com/locations/rock-hall-md>

*They are also available at the Town Office****

Mayor Jacobs called the meeting to order at 6:03 p.m. In attendance were Councilmember Edwards, Councilmember Collyer, Councilmember Cook and Town Manager Resele. Vice Mayor Jones was absent.

Agenda

Councilmember Collyer made a motion to approve the agenda as presented. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Minutes

Councilmember Collyer made a motion to approve the Utilities Board meeting minutes for January 6, 2022 as presented. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Sewer Credits Request

Nothing to report.

Sewer Allocation Report

Town Manager Robert Resele stated that there were no changes to the report from the previous month and that there were no new hook ups.

Water Plant Operations Update

Now running Well #5.

Delivery of Chemicals two weeks late – supply issue.

Water Leaks:

- Route 20 - 10" line
- Liberty Street & Route 20
- Condo #14 at Tilghman's Landing
- 21216 Rock Hall Avenue

Wastewater Treatment Plant Operations Update

ProStart to install and train on recording software – Fastware January 13, 2022.

Pump Station Updates

Pump Station #2 not in operation – running with portable pump.

- GMB to evaluate for Grant Funding.

- DSi to temporary set up to run one pump – one or two weeks.

Since PS#2 is not working, Mayor Jacobs made some phone calls looking for emergency funding from the State. It was suggested to go ahead and start the project to replace all nine (9) Pump Stations with MDE. The application for funding was due on Monday, January 30, 2022. Mayor Jacobs reached out and got a one (1) week extension. There was a discussion and it was decided that there will be one (1) application for PS#2 because it is an emergency and another application for the other eight (8) to be upgraded.

Haven Road Water Main Replacement

There was a discussion.

Councilmember Cook made a motion to allow Mayor Jacobs to sign the plans in conjunction with the Water Main Replacement on Haven Road. Councilmember Edwards seconded the motion. All present in favor. Motion carried.

Utilities Projects:

ENR Grants

Design phase starting.

Headworks Replacement – WWTP

Sometime in May to have everything delivered so construction can begin.

Pump Stations Upgrade/Replacement

Nothing to report.

Water Meter & Utility Billing Software Upgrade

Tyler Tech and Kamstrup working on integration of software.

Water Plant Filter Solution

Continuing prep work of PER by GMB.

Water Plant Improvement and Water Lines Replacement

Part of PER for Water.

Grant for Haven Road

Being reviewed by different State Agencies. Next is a letter to all residents on Haven Road for comments.

2017 USDA Water Improvement Project Finalization

Met with Terry Fearins, Tuesday, January 10, 2022.

Kent County Water Service Agreement

Nothing to report.

Councilmember Cook – Sewer Plant Liaison – Discussion Points

Councilmember Cook is working on doorhangers to inform the residents what should and should not go down the drain to the sewer.

Energy Audit

Nothing to report.

Next Meeting Dates

Next Utilities Board Meeting will be Monday, February 28, 2022 at 6:00 pm.

Adjournment

Councilmember Collyer made a motion to adjourn the Utility Board Meeting. Councilmember Edwards seconded the motion. All present in favor. Motion carried. Meeting adjourned at 6:51 p.m.

Respectfully Submitted:



Cheryl M. Butler

Approved by:



Dawn Jacobs, Mayor



Carolyn Jones, Vice Mayor



Tim Edwards, Councilmember



Eleanor Collyer, Councilmember



James Cook, Councilmember