

COUNCIL AND UTILITY COMMISSION MINUTES FOR THE TOWN OF ROCK HALL**TOWN OF ROCK HALL**

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**MINUTES - UTILITY COMMISSION MEETING
March 31, 2014**

MAYOR AND COUNCIL
UTILITIES BOARD MINUTES
March 31, 2014

The Mayor convened the Mayor and Council Utilities Board meeting on the above date at 7:05 P.M. All Councilmembers were present. The Town Manager and the Town Attorney were also present.

APPROVAL OF THE AGENDA:

Councilmember Jones asked to have the North Point Marina Stormwater Drainage, line item #3 on the Workshop Meeting Agenda, moved to the Utilities Board Agenda. The Mayor stated that they would make that item #8a on the Utilities Board Agenda. Councilmember Nesspor asked to have item #9 (Out of Town Sewer Accounts) removed from the agenda. The Mayor asked for any other questions or comments. He then asked if all were in favor, and if anybody opposed. He moved into the next line item on the agenda.

There was no closed session.

APPROVAL OF THE MINUTES:

The February 3, 2014 meeting minutes were previously approved at the Mayor and Council's March 13, 2014 regular meeting.

SEWER ALLOCATION REPORT:

The Town Manager read the sewer allocation into record.

THE FOLLOWING ITEMS WERE DISCUSSED:

The Town Manager stated that Mrs. Ana Baya is asking for a sewer credit. He informed the Mayor and Council that they should have a letter in their packet from Mrs. Baya asking for the credit and why she is asking for the credit. The Town Manager stated that if the Mayor and Council approved the credit Mrs. Baya would be receiving a credit of \$455.00. Mrs. Baya would then be responsible for a water/sewer bill of \$351.25. Councilmember Nesspor made a motion to approve the sewer credit for Mrs. Ana Baya in the amount of \$455.00 as requested. Councilmember Price seconded. All in favor, motion carried.

The Town Manager stated that they have a letter from McCrone Engineering and Ryan Rangel is here to go through the letter and help explain it. For a number of reasons the clarifier project has come in at a higher cost than was originally estimated. Mr. Ryan Rangles went over the letter and explained it in more detail. There were questions asked and a discussion among the Mayor and Council, the Town Manager, the Town Attorney, and Mr. Rangles in regards to the clarifier project. Mr. Rangel's stated that the next step is to submit a package to the USDA with all the pertinent information in regards to the project and the recommendation of which bid McCrone would be suggesting the Town award the project to. Councilmember Nesspor made a motion on McCrone's recommendation to the USDA to see what other additional funding that might be available for the project as reported from McCrone. ***due to noise factor on the recording it could not be clearly heard who seconded the motion made*** All in favor, motion carried.

There was a representative from KCI Technologies to discuss the drainage problem on Walnut Street. There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the drainage issue on Walnut Street. It was agreed to have Ronnie contact KCI when the tide was low to see if they could get someone to come out with a camera to get pictures of the pipe. The Mayor and Council also asked if KCI could look into the drainage problem with the Hamlet Cul-de-sac. They are going to take a look and see what they can come up with.

There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the sewer credit request from the Brawner Company for the water/sewer bill at The Rock Hall Village buildings. Councilmember Nesspor made a motion to move the Brawner request forward by installing a second meter for irrigation purposes at their expense. Councilmember Price seconded. All in favor, motion carried.

The Town Attorney made a suggestion to have the process the Town uses to give sewer credits to residents be properly set forth (spelled out) by a resolution according to the Utilities Board. There was a discussion in regards to this suggestion among the Mayor and Council, the Town Manager, and the Town Attorney.

There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the North Point Marina request for Boat Holding Tank Waste Transfer. The Town Manager is going to check with the MDE in regards to the chemicals used from the Marina for their waste transfer. The Town Manager will then inform the Mayor and Council of what he finds out from MDE and they can decide what needs to be done at that time.

With there being no further business, Councilmember Price made a motion to adjourn at 8:45 p.m.; Councilmember Jones seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember
Brian Jones, Councilmember

MAYOR AND COUNCIL
WORKSHOP MINUTES
March 31, 2014

The Mayor convened the Mayor and Council Workshop meeting on the above date at 8:45 P.M. All Councilmembers were present. The Town Manager and Town Attorney were also present.

APPROVAL OF THE AGENDA:

Councilmember Jones had two items to add to the proposed agenda. Councilmember Jones stated that he would like to add an entertainment contract for the Appreciation Event and an essay contest. The Mayor asked if all were in favor, motion carried. He moved into the next line item on the agenda.

APPROVAL OF THE MINUTES:

The February 3, 2014 meeting minutes were previously approved at the Mayor and Council's March 13, 2014 regular meeting.

THE FOLLOWING ITEMS WERE DISCUSSED:

The Town Manager stated that he spoke to Nilo Electric and there is a procedure he can do to attempt to find out where this break is and this short is in this electric wire for a cost of \$1,500.00 for the lights at the Hamlet. There was a discussion among the Mayor and Council, and the Town Manager in regards to this issue. Councilmember Jones made a motion to have Nilo Electric conduct the procedure for a cost of no more than \$1,500.00. Councilmember Nesspor seconded. All in favor, motion carried. Councilmember Price abstained from voting due to personal conflict. The Mayor stated that was a four in favor vote then.

The Town Manager read a letter into record from the Greater Rock Hall Business Association. There was a discussion among the Mayor and Council and the Town Manager in regards to this issue.

Councilmember Jones gave an update on the .GOV domain registration. There was a letter drafted for the Mayor to sign to move forward with the registration process of the .GOV domain. There is an annual cost associated with the domain of \$125.00 to maintain the domain.

The Town Manager gave an overview of the Zoning Map Amendment from Planning & Zoning. Councilmember Price read the letter of recommendation into record from the Planning & Zoning Committee. There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to the Zoning Map

Amendment. Councilmember Price made a motion to have Planning & Zoning hold a public hearing in regards to the Zoning Map Amendment. Councilmember Nesspor seconded. All in favor, motion carried.

The Town Manager stated that the Planning & Zoning has scheduled to go over the parking requirements for the business section of Town at its April 9, 2014 meeting. There was a discussion among the Mayor and Council, and the Town Manager in regards to this issue.

The Town Manager gave an overview of the Floodplain Ordinance & Maps legislation mandated by Federal Law to be adopted.

The Mayor stated that he disagreed with the legal opinion given to the board in regards to the Ethics complaint. Due to his disagreement with the legal advice given he asked to have the Vice Mayor sign the check.

There was a discussion in regards to the fee schedule for copies being made among the Mayor and Council, the Town Manager, the Audience Members, and the Town Attorney.

The Mayor read a letter received from the Samaritan Group into record. Councilmember Jones made a motion to donate \$250.00 to the Samaritan Group. Councilmember Francis seconded. All in favor, motion carried.

Councilmember Jones gave an overview of the Town Appreciation Event scheduled. Councilmember Jones stated that he had an entertainment contract to allow the Town to book the Glass Onion Band as the entertainment for the evening. It will cost \$1,000.00 to book the band for the event. Councilmember Francis made a motion to hire the Glass Onion Band for the Town Appreciation Event at a cost of \$1,000.00. Councilmember Nesspor seconded. All in favor, motion carried.

Councilmember Francis gave an overview of the events scheduled for the weekend.

The Town Manager stated that we need a back entrance to the water plant with the new clarifier being put in. We have been given the approval from the property owner to have access to the water plant from his property through an easement. There was a discussion among the Mayor and Council, the Town Manager, and the Town Attorney in regards to this issue.

There was a question asked from the audience in regards to the cost of the Trams. The Town Manager answered the question accordingly. There was a discussion among the Mayor and Council, the Town Manager and the Audience in regards to this topic.

Councilmember Jones gave an overview of an Essay Contest for the residents to participate in. The Mayor and Council agreed that it was a good idea and to move forward with it. Councilmember Jones said he would have more information at the next meeting.

There were questions from the audience that were answered accordingly.

With there being no further business, Councilmember Price made a motion to adjourn at 10: 05 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember