

COUNCIL AND UTILITY COMMISSION MINUTES FOR THE TOWN OF ROCK HALL**TOWN OF ROCK HALL**

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MINUTES - UTILITY COMMISSION MEETING
April 28, 2014

MAYOR AND COUNCIL
UTILITIES BOARD MINUTES
April 28, 2014

The Mayor convened the Mayor and Council Utilities Board meeting on the above date at 7:05 P.M. All Councilmembers were present, with the exception of Councilmember Price. The Town Manager and the Town Attorney were also present.

APPROVAL OF THE AGENDA:

The Town Manager asked to have the Tram Update from the Workshop Meeting Agenda moved to the Utilities Board Agenda. It was changed to item 1a on the Utilities agenda. ***Correction to the Meeting Minutes, The Tram Update is to be placed as a line item on the Regular Mayor and Council Meeting Agenda***The Mayor asked if all were in favor, any opposed and continued to the next item on the agenda.

Mr. Jim Rich and Mrs. Cindy Genther gave an update on the Tram advertising.

APPROVAL OF THE MINUTES:

Councilmember Francis made a motion to approve the minutes of the Mayor and Council Utilities Board Meeting of March 31, 2013 as presented; Councilmember Jones seconded. All in favor, motion carried.

SEWER ALLOCATION REPORT:

The Town Manager read the sewer allocation into record.

THE FOLLOWING ITEMS WERE DISCUSSED:

The Brawner Company has requested a sewer credit for lot #1 at the Hamlet. Councilmember Nesspor made a motion to approve the one time sewer credit request from the Brawner Company in the amount of \$624.00. Councilmember Jones seconded. All in favor, motion carried.

The Town Manager gave an update in regards to the North Point Marina pump out station request. There was a discussion among the Mayor and Council, the Audience, the Town Attorney and the Town Manager in regards to this request.

The discussion then moved into the topic of travel lift discharge at marinas that was discussed among the Mayor and Council, the Audience, the Town Attorney, and the Town Manager.

There was a discussion among the Mayor and Council, the Town Attorney, the Audience, and the Town Manager in regards to returning the permit fees to Family Dollar stores. Councilmember Nesspor made a motion to release the letter of credits Family Dollar has asked to have released. Councilmember Francis seconded. All in favor, motion carried.

Councilmember Nesspor made a statement that he recommends the Council reconsider their previous decision made on September 30, 2013 in regards to seeking recovery from the out of town water/sewer accounts affected by the decision made in May of 2009. Councilmember Nesspor made a motion to reconsider the decision on September 30, 2013 to pursue recovery of the discounted utility charges and that the Town will not pursue collection against the four potentially impacted out of town utility customers. Councilmember Francis seconded. There was a discussion among the Mayor and Council in regards to the motion made. All in favor, motion carried. The Mayor recused himself from the vote.

The Town Manager gave an update on the water clarifier project. There was a discussion among the Mayor and Council, the Audience, and the Town Manager in regards to the clarifier project. The Town Manager read a letter into record addressed to Mr. James Castle requesting additional funds for the water clarifier project from the CDBG. The letter needs to be signed by the Mayor and then sent in the mail to Mr. James Castle.

There was discussion among the Mayor and Council and the Town Manager in regards to replacing diffusers at the wastewater treatment plant. The Town Manager stated that we are getting ready to have sludge removed from the wastewater treatment plant. There was a discussion among the Mayor and Council and the Town Manager in regards to the sludge removal.

With there being no further business, Councilmember Nesspor made a motion to adjourn at 8:50 p.m.; Councilmember Jones seconded. All in favor; motion carried.

MAYOR AND COUNCIL
WORKSHOP MINUTES

April 28, 2014

The Mayor convened the Mayor and Council Workshop meeting on the above date at 8:55 P.M. All Councilmembers were present, with the exception of Councilmember Price. The Town Manager and Town Attorney were also present.

APPROVAL OF THE AGENDA:

Councilmember Francis asked to have the Tennis/Basketball court project added to the agenda. Councilmember Jones asked to have the Website RFP item moved to an earlier spot on the agenda. The Mayor stated that we'll move the Website RFP to line item #3 and we'll put the Tennis/Basketball court project to line item #5. The Mayor added line item "e" to the agenda for the Ethics issue. The Mayor then asked for all in favor, and moved on to the next item on the agenda (approval of the minutes).

APPROVAL OF THE MINUTES:

Councilmember Jones made a motion to approve the minutes of the Mayor and Council Workshop Meeting of March 31, 2013 as presented; Councilmember Nesspor seconded. All in favor, motion carried.

THE FOLLOWING ITEMS WERE DISCUSSED:

Councilmember Jones presented a draft of the Website RFP to the Mayor and Council for final approval. There was a discussion among the Mayor and Council, Cora Dickson, the Audience, and the Town Attorney in regards to the Website RFP.

There was a discussion among the Mayor and Council and the Town Attorney in regards to a procurement process/policy. It was suggested and agreed that Councilmember Francis would work with the Town Attorney to produce a procurement process/policy.

The Town Manager read into record a prepared Fair Housing Proclamation for the Town of Rock Hall. The week of April 14 was deemed Fair Housing Week.

Councilmember Francis asked to add an additional \$2,200.00 to the cost of the Tennis/Basketball courts project. This will add a miniature basketball court for younger kids to play on. Councilmember Francis suggested that the remaining balance from the Parks & Recreation budget get used for a partial payment for the additional cost and then pay the remaining balance from next fiscal year's budget. Councilmember Francis made a motion to approve the additional cost of \$2,310.00 for the children's section of the courts. Councilmember Nesspor seconded. All in favor, motion carried.

There was a date set for May 8, 2014 at 5:00 p.m. for a budget workshop.

There was a discussion in regards to the upcoming public hearings scheduled.

There was a discussion in regards to the Ethics Amendment among the Mayor and Council.

There was a discussion in regards to the Funk & Bolton invoices and receiving copies of it among the Mayor and Council and the Town Manager.

Councilmember Jones gave an update in regards to the Town Appreciation Dinner/Picnic.

There was a discussion in regards to the lighting on Haven Court.

There was a discussion in regards to the recycling center.

Councilmember Jones mentioned that one of the Rock Hall Elementary School Instructional Assistants, Mrs. Barbara Heidler, was named Support Person of the Year for Kent County School systems. It was agreed to have Mrs. Barbara attend the next Mayor and Council meeting to honor her achievement.

An audience member stated that the public restrooms were not open during the first cruise night.

There was a discussion among the Mayor and Council, the Town Attorney, and the Town Manager in regards to out of town water/sewer rates, and the agreements with the County.

With there being no further business, Councilmember Jones made a motion to adjourn at 10: 45 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember