

COUNCIL AND UTILITY COMMISSION MINUTES FOR THE TOWN OF ROCK HALL**TOWN OF ROCK HALL**

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**MINUTES - UTILITY COMMISSION MEETING
December 2, 2013**

MAYOR AND COUNCIL
UTILITIES BOARD MINUTES
December 2, 2013

The Mayor convened the Mayor and Council Utilities Board meeting on the above date at 7:10 P.M. All Councilmembers were present. The Town Manager and the Assistant Clerk Treasurer were also present.

There were two sets of agenda's prepared. Councilmember Francis made a motion to approve and follow both agenda's prepared. Councilmember Nesspor seconded. All in favor, motion carried.

APPROVAL OF THE MINUTES:

Councilmember Nesspor made a motion to approve the minutes of the Mayor and Council Utilities Board Meeting of November 4, 2013 as presented; Councilmember Jones seconded. All in favor, motion carried.

SEWER ALLOCATION REPORT:

The Town Manager read the sewer allocation into record. There were no changes from last month.

THE FOLLOWING ITEMS WERE DISCUSSED:

There was an update given in regards to Pump Station repairs. Councilmember Nesspor made a motion to rebuild the blower for the pump station and to have DSI do the repair work for \$12,700.00. Councilmember Price seconded. All in favor, motion carried.

There was a discussion among the Mayor, Councilmembers, and the Town Manager in regards to pump station #4. The Town Manager stated that pump station #4 is running perfectly.

The Mayor asked to have the water/sewer agreements between the Town and the County copied and put in the Councilmembers boxes for them. The Town Manager stated that he would have the copies made and put in the Council's boxes for them. There was a discussion in regards to how the fees are calculated for the water/sewer charges between the Town and the County among the Mayor and Council, Audience Members, and the Town Manager.

There was a discussion in regards to how the delinquent water/sewer bills were going to be required to be paid back. There was a discussion among the Mayor and Council, Audience Members, and the Town Manager in regards to this issue. It was decided to table the discussion further until the next meeting.

The Town Manager stated that there was a letter received from a Mr. Donald Jones in regards to the quality of the water on Catholic Avenue. The Town Manager also stated that McCrone's had been contacted and asked to look into this issue. They had given us a cost estimate back in 2011. The USDA has stated that there is funding available for a project like this. The USDA didn't give a percentage of what would be grant funded money versus low interest loans. There is a possibility that there may be funds left from the clarifier project to allocate to the Catholic Avenue project. It can be done one of two ways, you can make a whole new project of its own, or include it and make it a combined project with the clarifier. You will have to do a PER (Preliminary Engineering Report) and an ER (Environmental Report) ahead of time. There was a discussion among the Mayor and Council, and the Town Manager in regards to this. The Mayor and Council asked to have an updated estimate given by McCrone for this project.

With there being no further business, Councilmember Price made a motion to adjourn at 8:05 p.m.; Councilmember Jones seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember

MAYOR AND COUNCIL

WORKSHOP MINUTES

December 2, 2013

The Mayor convened the Mayor and Council Workshop meeting on the above date at 8:05 P.M. All Councilmembers were present. The Town Manager and Assistant Clerk Treasurer were also present.

APPROVAL OF THE MINUTES:

Councilmember Price made a motion to approve the minutes of the Mayor and Council Workshop Board Meeting of November 4, 2013 as presented; Councilmember Jones seconded. All in favor, motion carried.

THE FOLLOWING ITEMS WERE DISCUSSED:

The Mayor and Council discussed the OMCB opinion and the statements that needed to be signed and sent back to the OMCB.

There was a discussion in regards to bid proposals received from Nilo Electrical among the Mayor and Council. Councilmember Price recused himself from the conversation due to family relations.

There was a discussion in regards to communications contracts among the Mayor and Council, the Town Manager, and the Assistant Clerk Treasurer.

Councilmember Price stated that the Planning & Zoning department was working on preparing a memorandum for the Mayor and Council to consider in regards to the illuminated sign policy.

There was a discussion in regards to the vacancy in the Police Department among the Mayor and Council, and the Town Manager. The Town Manager stated that it was decided to move the part time police officer into a full time position. There was a meeting between the Town Manager and the Chief of Police, which mutually agreed that the best thing to do was to move the current part time officer into a full time position. Councilmember Jones made a motion to move forward with the recommendation of the Police Chief and the Town Manager and move the part time police officer into a full time position. Councilmember Price seconded. There was a discussion in regards to the motion made among the Mayor and Council, and the Town Manager. All in favor, motion carried.

There was a discussion in regards to the bids received from Attorney's to fill the position of Cindy McCann, the Board of Appeals Attorney. There were four bids received. There was a discussion in regards to the bids among the Mayor and Council, and the Town Manager.

There was a discussion in regards to the Dollar General store and the percentage of space allotted for groceries/food among the Mayor and Council, the Town Manager, and the audience. It was decided to have Amy Moredock from Planning & Zoning and the Planning & Zoning Attorney (Mitch Mowell) attend the next meeting to allow the Mayor and Council to discuss this issue with them. The Mayor read a letter received from Mr. Jeff Carroll (President of Bayside Foods) into record.

The Mayor gave an update on the MDE State Discharge permit. There was a discussion in regards to this issue among the Mayor and Council, and the Town Manager.

The Mayor mentioned a right away behind Mr. Billy Cain's property being cleaned up.

There was a discussion in regards to the water/sewer shut-off policy among the Town Manager and the Mayor and Council.

There was a discussion in regards to the Solar Panel project among the Town Manager, and the Mayor and Council.

There was a discussion in regards to the presentation the Ad-hoc Website Committee has prepared and are planning to present to the Mayor and Council at the workshop meeting scheduled for December 30, 2013.

There was a discussion in regards to the vacant police department position from an audience member.

There was more discussion in regards to the OMCB statements & opinion among the Mayor and Council.

With there being no further business, Councilmember Nesspor made a motion to adjourn at 9: 20 p.m.; Councilmember Price seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Nesspor, Councilmember

Brian Jones, Councilmember