

**COUNCIL AND UTILITY COMMISSION MINUTES FOR THE TOWN OF ROCK HALL****TOWN OF ROCK HALL**

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**MINUTES - UTILITY COMMISSION MEETING  
June 2, 2014**

MAYOR AND COUNCIL  
UTILITIES BOARD MINUTES  
June 2, 2014

The Mayor convened the Mayor and Council Utilities Board meeting on the above date at 7:05 P.M. All Councilmembers were present, with the exception of Councilmember Nesspor. The Town Manager, Town Attorney, Clerk Treasurer, and Assistant Clerk Treasurer were also in attendance.

**APPROVAL OF THE AGENDA:**

Councilmember Price made a motion to approve the agenda. Councilmember Jones seconded. All in favor, motion carried.

**APPROVAL OF THE MINUTES:**

Councilmember Price made a motion to approve the minutes of the Mayor and Council Utilities Board Meeting of April 28, 2014 as presented; Councilmember Francis seconded. All in favor, motion carried.

**SEWER ALLOCATION REPORT:**

Before reading the sewer allocation report, the Town Manager handed out the most recent report that showed how the number of “edu’s” are calculated, how many hook up’s the County has, how many hook up’s the Town has, and how the funding is put in place to pay for the upkeep of the sewage treatment plant. There was a discussion among the Mayor, the Town Manager, the Town Attorney, the Audience Members, and the Assistant Clerk Treasurer in regards to the fees/charges involved with the Wastewater Treatment Plant and the County agreement with the Town. Councilmember Price read an e-mail from Mr. Ernie Crofoot sent to the Mayor in response to his request for more funding from the County for their usage of the Town’s Wastewater Treatment Plant.

There was a discussion in regards to the consequences of the Mayor interfering with the Water Clarifier project among

the Mayor and Council, the Town Manager, the Town Attorney, the Audience Members, and the Clerk Treasurer. The Mayor read an e-mail into record from Councilmember Francis to Ryan Rangel of McCrone asking questions in regards to the clarifier project. The Mayor also read Ryan Rangel's return e-mail in response to Councilmember Francis's inquiry.

#### THE FOLLOWING ITEMS WERE DISCUSSED:

The Mayor read a letter into record from Mr. Andrew DiSabatino, Jr. asking for a sewer credit. There was an invoice included with Mr. DiSabatino's letter showing proof that the problem had been fixed. Councilmember Price made a motion to approve the sewer credit requested from Mr. DiSabatino of \$312.00. Councilmember Jones seconded. All in favor, motion carried.

There was a discussion in regards to the request from North Point Marina to connect their pump out station to the Town's wastewater treatment plant among the Mayor and Council, Mrs. Lori Campbell, the Audience Members and the Town Attorney.

There was a discussion among the Mayor and Council, the Audience Member's in regards to the Water Clarifier project and the current quality of the water.

With there being no further business, Councilmember Price made a motion to adjourn at 8:55 p.m.; Councilmember Francis seconded. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Jones, Councilmember

#### MAYOR AND COUNCIL

#### WORKSHOP MINUTES

June 2, 2014

The Mayor convened the Mayor and Council Workshop meeting on the above date at 8:55 P.M. All Councilmembers were present, with the exception of Councilmember Nesspor. The Town Attorney was also present.

#### APPROVAL OF THE AGENDA:

Councilmember Jones made a motion to approve the proposed agenda. The Mayor added the Family Dollar Stores Permit Fees to the agenda. Councilmember Jones asked to add the Funk & Bolton Checks to the agenda. The Mayor then asked for all in favor, and moved on to the next item on the agenda (approval of the minutes).

#### APPROVAL OF THE MINUTES:

Councilmember Jones made a motion to approve the minutes of the Mayor and Council Budget Workshop Meeting of May 13, 2014 as presented; Councilmember Francis seconded. All in favor, motion carried.

Councilmember Price made a motion to approve the minutes of the Mayor and Council Budget Workshop Meeting of May 19, 2014 as presented; Councilmember Jones seconded. All in favor, motion carried. There were no changes made to the meeting minutes.

Councilmember Francis made a motion to approve the minutes of the Mayor and Council Budget Workshop Meeting of May 22, 2014 as presented; Councilmember Jones seconded. All in favor, motion carried.

Councilmember Jones made a motion to approve the minutes of the Mayor and Council Budget Workshop Meeting of May 27, 2014 as presented; Councilmember Price seconded. All in favor, motion carried.

Councilmember Jones made a motion to approve the minutes of the Mayor and Council Workshop Meeting of April 28, 2014 as presented; Councilmember Francis seconded. All in favor, motion carried.

#### THE FOLLOWING ITEMS WERE DISCUSSED:

Councilmember Jones gave an update in regards to the Website RFP. There was a discussion in regards to asking the Vendors for a three year contract with an option to renew for an additional two years thereafter. Councilmember Jones made a motion to add to the FAQ for the website redesign to allow the vendor to bid on a contract for up to three years with an option of an additional two years. Councilmember Price seconded. All in favor, motion carried.

The Mayor gave a brief overview of Ordinance No. 2014-03 (Floodplain Management). Councilmember Price made a motion to adopt Ordinance No. 2014-03 (Floodplain Management). Councilmember Jones seconded. There was a discussion among the Mayor and Council and the Town Attorney in regards to Ordinance No. 2014-03 (Floodplain Management). All in favor, motion carried.

The Mayor stated that Ordinance No. 2014-02 (Signage) had been previously voted on.

There was a discussion among the Mayor and Council and the Town Attorney in regards to the Town/County agreement and the Floodplain legislation.

There was a discussion among the Mayor and Council and the Town Attorney in regards to the permit fees paid by the Family Dollar Stores. Councilmember Price made a motion to Rock Hall Park Center LLC that we return the fees that they were asking for in the amount of \$2,525.00 for the building permit, \$11,254.50 for the water and sewer impact fee, and \$395.00 for a sediment control inspection fee, for the total amount of \$14,174.50. Councilmember Francis seconded. All in favor, motion carried.

There was a discussion among the Mayor and Council, the Town Attorney, and the Audience Members in regards to the Attorney fees charged to the Town.

The Town Attorney read into record the motion made by Councilmember Francis at the May 19, 2014 meeting “to review the wastewater treatment agreement between the Town of Rock Hall and the County Commissioners of Kent County to review the contract by the Town Attorney”. The motion was seconded by Councilmember Nesspor. The

Town Attorney then read into record an e-mail he received from the Mayor just a day or two after the May 19, 2014 meeting. The Town Attorney stated for the record “that my response e-mail dated May 22, 2014 to the Mayor and full Council was my review of that agreement”. The Town Attorney also stated that “I consider this my response to that request for review. If more is required, I will wait for another vote by the majority to do more of a legal opinion on that agreement”.

There was a discussion among the Mayor and Council, the Audience Members, and Town Attorney in regards to forgery being taken place in the Town office.

There was a discussion among the Mayor and Council, and the Audience Members in regards to the budget.

There was a discussion among the Mayor and Council and the Audience Members in regards to the decision made to not charge the out of town users for previous water/sewer fees.

Councilmember Francis asked the Town Attorney why the Ordinances and Resolutions that are signed are never dated before they are signed. The Town Attorney commented on this issue accordingly.

There was another discussion in regards to the checks being signed for Funk and Bolton’s bills and the Town Attorney fees among the Mayor and Council and the Town Attorney.

With there being no further business, Councilmember Price made a motion to adjourn at 10: 00 p.m. It could not be clearly heard on the recording who seconded the motion made to adjourn. All in favor; motion carried.

Approved:

Robert E. Willis, Mayor

Olin B. Price, Councilmember

Susan A. Francis, Councilmember

Brian Jones, Councilmember