



**MAYOR & COUNCIL**  
**REGULAR WORKSHOP MEETING MINUTES**  
January 30, 2023

*\*\*\*Meeting minutes are prepared in a summarized format. For full discussion and further detail of the meeting you can view the streamline video at the following link: <http://townhallstreams.com/locations/rock-hall-md>. They are also available at the Town Office\*\*\**

Mayor Jacobs called the Regular Workshop meeting to order at 7:05 p.m. In attendance were Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Councilmember Cook and Town Manager Resele.

### **Agenda**

Vice Mayor Jones made a motion to approve the agenda. Councilmember Cook seconded the motion. All in favor. Motion carried.

### **Minutes**

Councilmember Cook made a motion to approve the Regular Workshop Meeting minutes of January 3, 2023. Councilmember Edwards seconded the motion. All in favor. Motion carried.

### **Town Hall Building Project - Updates**

#### *Sale of Municipal Property*

Appraisal will be done tomorrow, January 31, 2023.



### Purchase of Municipal Property

Only one quote for the purchase of the building.

There are three sites in Town that are available to purchase for the new Municipal Building.

1. Building where the Hair Net is located by Bay Wolf.
2. Property on Caroline Avenue owned by Mr. Flynn.
3. New building being built outside of Town limits owned by Mr. Szymanski.

### Relocation of Museum Artifacts

Museum still trying to come up with a plan to establish a location for the artifacts.

## **Financial Planning Project**

### Revision to Business Meeting Treasurer Report Consideration

The Council discussed the need to revise the Treasurers report.

### Budget Adjustment Considerations

The Council discussed budget adjustments and will discuss at the next meeting.

### Financial Forecast – Grant/Loan Planning for CDA Discussion

The Council discussed how to get a sense of the timing of cash requirements.

## **Old Business**

### Airbnb's

Councilmember Cook is still working on this project.



Auditor RFP

Nothing to report.

Basketball Court – Light Management

Looking into prices for LED lights.

Certificates of Recognition

Mayor Jacobs is working on this.

Civic Center Drainage Project

Sediment Erosion Control ready to approve, GMB in process of sending final plans, hope to have approval this week.

Ready for Town to start bidding process next week. GMB will be sending you the RFP/project manual this week.

Town Manager Resele has been talking with Shore Rive about the need to find a solution and maintain over the years. A discussion followed.

Code Enforcement Fines

Will discuss at the next Regular Business Meeting.

MDRC Circuit Rider Grant Program Management

Applying for MDE funding for new pump stations (Three pump stations).

Assisted with close out of the USDA grant for the trailer and lawnmower.

Assisting with separation of financial information into General and Enterprise Accounts.

Assisting with grants for Haven Road Water Main.

Assisting with Sewer Plant ENR grant.



Assisting with Boundary Avenue grant.

Assisting with grants for Lead Line inventory as required by the EPA.

Working in conjunction with the engineers to get additional funding for various projects.

Public Water/Wastewater System Assistance Program.

Providing guidance and information to assist Mr. Resele with items such as SAM renewal, grant opportunities, etc.

#### Property Transfer Tax

Nothing to report.

#### Special Events Application

Maggie's Annual Muskrat Cookoff on Saturday, February 4 from 1 to 5 pm.

Councilmember Cook made a motion to approve the Special Events Permit for Maggie's Annual Muskrat Cookoff. Councilmember Edwards seconded the motion. All in favor. Motion carried.

### **New Business**

#### Communication Board Scope

A work in progress.

#### New Trash Cans

Town Manager Resele is still working on getting smaller trash cans. Need to have 100 people want the smaller can. So far there are only 21 residents that have shown interest.

#### Sea Level Rise

A work in progress.



## **911 Address**

Town Manager Resele wants to start a program where all the houses in Rock Hall display their 911 address.

## **EV Charging Station**

Town Manager Resele would like to get information on EV charging stations and locations within the Town. Also, what kind of models will be best effective.

## **East Sharp Street Repairs**

Town Manager Resele state there were some delays caused by underground issues. Some of the road was concrete so extra equipment and contractors were needed and there were weather issues. Will need to adjust the cost from \$127,000.00 to estimated \$150,000.00.

Meeting with MDE this morning for funding.

Kent County for any funding – sent estimate.

## **For the Good of the Town**

No Comments

## **Next Meeting Dates**

Planning & Zoning Town Workshop – Rock Hall Comprehensive Plan – February 8, 2023.

Regular Mayor & Council Business Meeting – Thursday, February 9, 2023.

Rock Hall Town Hall Conversation Session – Public Works Status – Sunday, February 26, 2023, 3pm to 5pm, St. John's Hall.

Next Regular Workshop Meeting – Monday, February 27, 2023.

Special Workshops for Town Hall Building Project as needed.



## **Closed Session**

Councilmember Cook made a motion to recess into closed session at 8:37 p.m. under General Provisions Art. 3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of appointees, employee, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. Vice Mayor Jones seconded the motion. All present in favor. Motion carried.

In attendance were Mayor Jacobs, Vice Mayor Jones, Councilmember Edwards, Councilmember Collyer, Councilmember Cook and Town Manager Resele.

### Purpose

Personnel matter

### Closed Session Discussion:

General discussion of employee issues.

## **Resume the Regular Business Meeting**

A motion to adjourn the Closed Session meeting and return to the Regular Business Meeting at 9:27 pm. was made by Councilmember Edwards. Councilmember Collyer seconded the motion. All in favor. The motion carried.

Actions taken in Closed Session:

No Actions were taken.

## **Adjournment**

A motion to adjourn the Regular Workshop Meeting at 9:30 pm. was made by Councilmember Edwards. Vice Mayor Jones seconded the motion. All in favor. The motion carried.

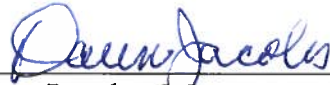


Respectfully Submitted:



Cheryl M. Butler


Approved by:



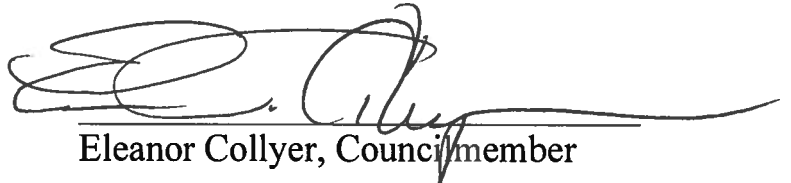
Dawn Jacobs, Mayor



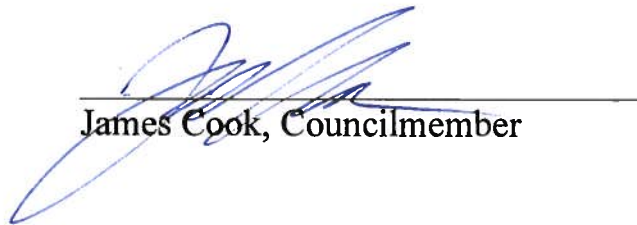
Carolyn Jones, Vice Mayor



Timmy Edwards, Councilmember



Eleanor Collyer, Councilmember



James Cook, Councilmember